



## NORTH AREA COMMITTEE



### AGENDA

**To: City Councillors:** Todd-Jones (Chair), Bird (Vice-Chair), Price, Abbott, Austin, Gawthrope, O'Reilly, Perry, Pitt, Sarris, M. Smart and Tunnacliffe

**County Councillors:** Manning, Onasanya, Sales and Scutt

*Dispatched: Monday, 21 March 2016*

**Date:** Thursday, 31 March 2016

**Time:** 6.30 pm

**Venue:** Buchan Street Neighbourhood Centre, 6 Buchan Street, Cambridge CB4 2XF

**Contact:** James Goddard

**Direct Dial:** 01223 457013

**Timings are included for guidance only and cannot be guaranteed**

### EXHIBITION ITEM

Please note that North Area Committee will not be discussing Community Provision Review Drop-in Sessions as an agenda item. It will be an information item only.

#### **Community Provision Review Drop-in Sessions**

A display map of community facilities across the city will be available.

Please look at the map and information provided then let us know:

1. Have we missed any community facilities?
2. Are there any needs/gaps in the current provision of community facilities?
3. Is there any excess in the current provision of community facilities?
4. Would they like to be kept informed of, or participate further in, the review of the Council's community facilities?

Contact: Jackie Hanson, Community Funding & Development Manager, Cambridge City Council

## AGENDA ITEMS

- |          |  |              |
|----------|--|--------------|
| <b>1</b> | <b>Apologies for Absence</b>   | <b>18:30</b> |
| <b>2</b> | <b>Welcome and Introduction (including Declarations of Interest)</b> |              |

## ‘YOU SAID, WE DID, YOU WANT TO KNOW’

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|----------|---|--------------|
| <b>3</b> | <b>To Confirm What was Said (Minutes) at the Last Meeting and What we Have Done (Action List) (Pages 7 - 34)</b><br>To agree the minutes of the meetings of the 21 <sup>st</sup> January 2016 and 4 <sup>th</sup> February 2016.  |              |
| <b>4</b> | <b>Record of Urgent Decisions Taken by the Asset Manager (Streets &amp; Open Spaces) in Consultation with Chair, Vice-Chair and Opposition Spokes of North Area Committee</b><br>To note decisions taken by the Asset Manager (Streets & Open Spaces) since the last meeting of the North Area Committee. |              |
| 4a       | Installation of Play Area Equipment - Scotland Rd Committee Manager (Pages 35 - 44)   |              |
| 4b       | Bateson Road Green Improvements Streets and Open Spaces Asset Manager (Pages 45 - 54)   |              |
| <b>5</b> | <b>You Want to Know (Open Forum)</b>  | <b>18:45</b> |

## COMMUNITY FORUM – JOIN IN THE DISCUSSION ABOUT THESE ITEMS

- |          |  |              |
|----------|--|--------------|
| <b>6</b> | <b>Strategic Review of Community Provision (Pages 55 - 60)</b> | <b>19:15</b> |
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## ITEMS FOR DECISION

- |                     |  |              |
|---------------------|--|--------------|
| <b>7</b>            | <b>Area Committee Community Grants 2016-17 (Pages 61 - 74)</b> | <b>19:35</b> |
| <b>Intermission</b> |  | <b>19:55</b> |
| <b>8</b>            | <b>NAC Environmental Improvement Programme (Pages 75 - 94)</b> | <b>20:05</b> |

- 9      **Environmental Report - NAC** (*Pages 95 - 114*)      **20:35**
- 10     **North Area Committee Dates 2015/17**      **21:05**  
The Committee is asked to agree the following meeting dates for the municipal year 2016-17:
- 16 June 2016  
15 September 2016  
15 December 2016  
2 March 2017

## **FOR INFORMATION**

### **11      Community Events and Consultation Opportunities**

For information only.

To add your items to this page, please contact the Committee Manager.

#### **Community Events and Consultation Opportunities**

Date: Monday 18<sup>th</sup> April from 6:30-8:30.

Event: Annual Meeting of the Cambridge Federation of Residents' Associations

Venue: Perse Senior School, Hills Road.

The draft Agenda is:

- Registration and drinks (from 6:30)
- AGM (7:00-7:30)
- Talk by Dame Fiona Reynolds 'The Fight for Beauty' (7:30-8:00)
- Panel discussion chaired by Dame Fiona: Theme 'Community Involvement in Urban Design – Can Residents' Associations make a difference?' ... and Q&A (8:00-8:30). Panel TBA

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### **Chesterton Festival will run from Saturday 18th June to Sunday 26<sup>th</sup> June 2016**

Saturday 18th June Community Fun Day on Chesterton Recreation Ground, Church Street, Chesterton from 1p.m. to 5p.m.

Around 50 stalls, performance arena for local groups, attractions for children of all ages. Flower Festival in St Andrew's Church, refreshments on the field and at St Andrew's Hall

To book a stall for this event contact Rachel Clarke on 01223 306150

Friday 24th June 6-10 p.m. barbecue and concert at Brown's Field Youth and Community Centre

Other Festival Events will be announced as and when they are arranged-

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**Lil Speed Award for Voluntary Action - Nominations now open**

Nomination Criteria:

- Only nominations from those people considered as volunteers will be considered.
- Only nominations living and volunteering in Chesterton will be considered

The award will be presented at the Chesterton Festival Fun day. The outcome will be publicised in the Chesterton News and posted on the Chesterton Community Association website

The trophy should be presented by the Mayor and the previous year's winner if available.

Nominations should be sent to Andrea Butler at Brown's Field Youth and Community Centre to arrive on or before Monday May 9th 2016. Please mark envelopes Lil Speed Award Nomination.

# Meeting Information

<b>Open Forum</b>	Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.
<b>Filming, recording and photography</b>	The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.
<b>Facilities for disabled people</b>	<p>Level access is available at all Area Committee Venues.</p> <p>A loop system is available on request.</p> <p>Meeting papers are available in large print and other formats on request prior to the meeting.</p> <p>For further assistance please contact Democratic Services on 01223 457013 or <a href="mailto:democratic.services@cambridge.gov.uk">democratic.services@cambridge.gov.uk</a>.</p>
<b>Queries on reports</b>	If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or <a href="mailto:democratic.services@cambridge.gov.uk">democratic.services@cambridge.gov.uk</a> .
<b>General Information</b>	Information regarding committees, councilors and the democratic process is available at <a href="http://democracy.cambridge.gov.uk/">http://democracy.cambridge.gov.uk/</a>
<b>Mod.Gov App</b>	You can get committee agenda and reports for your tablet by using the mod.gov app

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## **NORTH AREA COMMITTEE**

20 January 2016

6.00 - 9.10 pm

**Present:** Councillors Todd-Jones (Chair), Bird (Vice-Chair), Price, Abbott, Austin, O'Reilly, Perry, Pitt, Sarris, M. Smart, Tunnaccliffe, Manning, Onasanya and Sales

Officers Present:

Operations Manager (Community Engagement and Enforcement): Wendy Young

Senior Anti-Social Behaviour Officer: Marianne Crozier

Head of Customer Services: Jonathan James

Committee Manager: Toni Birkin

Also Present:

Sergeant Wragg – Police Representative

Joe Smith - Network Rail

Rob Fairhead – Network Rail

Bode Asabi – Network Rail

Sara Peters - Network Rail

Paul Mumford - Planning Team Leader, South Cambs

### **FOR THE INFORMATION OF THE COUNCIL**

#### **Apologies for Cold Venue**

Due to circumstance beyond our control, the venue was uncomfortable cold and we sincerely apologise to those who attended.

#### **Change to published agenda order**

Under paragraph 4.2.1 of the Council Procedure Rules, the Chair used his discretion to alter the order of the agenda items. However, for ease of the reader, these minutes will follow the order of the agenda.

#### **16/1/NAC Apologies for Absence**

Apologies were received from Councillors Gawthrope and Scutt

#### **16/2/NAC Welcome and Introduction (including Declarations of Interest)**

No interests were declared

### **16/3/NAC To Confirm What was Said (Minutes) at the Last Meeting and What we Have Done (Action List)**

14/26/NAC Tree Roots in Green End Road – Trip Hazard

The Chair stated that this had been an action for some time and needed to be resolved. Cllr Manning stated that this was being addressed and was included in the City Deal Cycling consultations.

14/66/NAC Mitcham's Corner

This matter was now a forward agenda item and the action was removed.

15/4/NAC Area around Tesco's

Other works in the area were due to be completed soon. Once this had happened, this area would be tidied up.

15/15/NAC Q5 Emergency Vehicle Access to narrow roads.

Councillor Price agreed that they had done all that was possible to resolve this matter.

15/17/NAC Open Data

This work was nearing completion and it was expected that the information would go public very soon.

15/17/NAC Campkin Road Speed Cushion repairs.

Councillor Onasanya stated that County Council staff were investigating this matter.

16/6/NAC Footpath adjacent to Harvey Goodwin Avenue.

Councillor Todd-Jones reported that work was on-going with the private land owner regarding getting the overgrown trees cut back.

### **16/4/NAC You Want to Know (Open Forum)**

**Q1. Doug Whyte**

**Wall lighting in the area of Buchan Street Community Centre are not working and the area is very dark.**

Councillor Price undertook to investigate this matter.

**Action**



**Q2. Doug White**

**There is a large hole in the road outside near the Arbury Road Baptist Church and it appears to be getting bigger.**

Councillor Onasanya undertook to investigate this matter.

**Action**

**Q3. Michael Bond**

**Chesterton Recreation Ground now has a friends group. The website can be found at [www.friendsofchestertonrec.org.uk](http://www.friendsofchestertonrec.org.uk)**

**Q4. Michael Bond**

**Chesterton Recreation Ground: Dog fouling is making sports groups reluctant to use it.**

Councillor Sarris stated that action had been taken regarding the dog fouling and that proposals were under development regarding enforcement action.

**Q5. Michael Bond**

**Chesterton Recreation Ground: The ladies toilets were often found to be locked. This was inconvenient for those using the park and in particular, mothers with young children.**

Councillor Pitt suggested that this might be linked to problems with the cleaning contract. He undertook to raise the matter with Councillor Johnson.

**Action**

**16/5/NAC Policing & Safer Neighbourhoods**

The Committee received a report from Sergeant Wragg regarding Policing and Safer Neighbourhood Trends.

The report outlined actions taken since the North Area Committee of the 10<sup>th</sup> September 2015. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details).

The Committee and members of the public asked the following question regarding the report:

**Q1. Councillor Bird**

**Speeding in Green End Road and Chesterton High Street was still a problem. In addition anti-social parking in area caused hazards. Can action be taken?**

A. Speedwatch volunteers had been trained and would be covering this area. Pavement parking was more problematic as it was hard to define the term 'obstruction'.

**Q2. Councillor Price**

**Burglary and violent crime statistic appeared to be demonstrating a large increase in offences in the area. The recent incident at the Golden Hind has added to community fears.**

A. Burglaries often increased in the run up to Christmas due to darker evenings. A criminal group had been active in the area and targeted work had picked them up. A single individual working an area could have a significant impact on the figures. However, some of the increase could simply be the result of better recording of incidents. There had not been a corresponding increase in the figures for personal injuries.

**Q3. Councillor Smart**

**Can anything be done to address rat running in Lovell Road or the way that statnavs direct motorists to some residential streets.**

A. This had been an issue for some time. Action was taken when possible.

**Q4. Councillor Sales**

**Action to address the use of Victoria Road by heavy goods vehicles appeared to have been a lot of effort for a small result. Signage in the area was poor and large vehicles often find they are committed to the turn before they see the signs.**

A. Action was taken where possible.

**Q5. Councillor Pitt**

**Are there any violent crime hotspots?**

A. No. Reported crime is spread across the City.

**Q6. Kay Harris**

**Crime in King Hedge's appeared to be rising. Why?**

A. This area gets a lot of Police attention. There were a number of local centres and gathering places for young people.

**Q7. Councillor Austin**

**Residents reported traffic problems in Asham Road and Gurney Road at school drop off and collection times.**

A. The school entrance on Gilbert Road could be problematic as a drop off or collection point and alternatives were encouraged. Parking in the area slows the flow of traffic and the Police were not aware of any major problems. Officers would be tasked to visit the area at these time.

**Q8. Councillor Perry**

**Recent anti-drug use initiatives were welcomed. What work was on-going with users and what was being done to clean up drug user waste paraphernalia?**

A. The Streetlife Service works with individuals to address their issues and to encourage safe disposal of contaminated waste. The City Rangers also clean up such waste.

**Q9. Councillor Perry**

**What actions or sanctions were Speedwatch volunteers able to apply?**

A. Speedwatch volunteers were not able to provide evidence that could result in court action. However, letters were sent to offending motorists. This evidence could also lead to Police action in problem areas.

**Q10. Richard Taylor**

**Why do CCTV signs remain when the cameras appear to have been removed?**

A. CCTV signs were often used to keep criminals guessing about where cameras were located.

**Q11. Richard Taylor**

**North Area residents had concerns about a recent murder in the area. When would more information be released?**

A. Police were not aware of any concerns in the neighbourhood. The incident was quite contained and the public were not in any danger. It would be inappropriate to comment further about on-going investigations.

**Q12. Richard Taylor**

**Suggested that violent crime, burglary and reducing personal injuries be added as a priority?**

A. These issues would always be a priority and were not the issues where a local area priority could add value.

The Committee agreed to consider the Akeman Street and Darwin Drive incidents at a later date when the Police had been given an opportunity to investigate the issues.

**The Committee:**

**Resolved** unanimously to prioritise the following:

- i. Continue the safeguarding / enforcement work around the supply of Class A Drugs (Op Hexham).
- ii. Speeding in the Chesterton High Street and Green end Road area.

**16/6/NAC Environmental Data Reports**

The Committee received an Environmental Report from Wendy Young the Operations Manager (Community Engagement and Enforcement)

The Committee discussed the emerging priorities.

Wendy Young invited Councillors and members of the public to put forward suitable, small scale, community projects that could be completed as community pay-back tasks.

Members welcomed the suggestions of environmental ward walkabouts and stated that they would be happy to take part.

Councillor Pitt asked if action could be taken regarding dog fouling on Chesterton Recreation ground as raised in the Open Forum. It was suggested that Wendy Young would meet with Friends of Chesterton Rec to agree what could be done. This would include additional bins and signage. This matter would be added to the priorities as an area for the dog wardens to patrol.

**The Committee**

Resolved unanimously to:

- i. Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground and to work with the local businesses to address litter from their premises.
- ii. Enforcement patrols to tackle fly tipping on communal archways and green areas at Minerva Way.
- iii. Patrols to address dog fouling on Kings Hedges “Pulley” Recreation Ground, Nuns Way Recreation Ground, Arbury Town Park and **Chesterton Recreation Ground** including early mornings, evenings and weekends.
- iv. Enforcement patrols to tackle fly tipping at Akeman Street and Darwin Drive and areas surrounding East Anglia’s Children’s Hospice shop forecourt.
- v. Enforcement patrols to tackle littering issues from shops at Carlton Terrace, and Co-op on Chesterton Road and deal with waste management issues.

### **16/7/NAC City Deal - Histon Road and Milton Road Proposals: Display and Introduction to consultation process**

The Committee received a presentation from Richard Preston, Project Manager, Major Infrastructure Delivery regarding the City Deal – Histon Road and Milton Road proposals. The presentation covered the following:

- i. The initial consultation had achieved a good response rate.
- ii. At this stage the consultation was considering ideas and not firm proposals.
- iii. Suggestions from the public were welcomed.
- iv. Outlined the next steps of the process which would begin to develop a business case for the proposals and to investigate any mitigation measures that might be needed.
- v. The governance structure of the City Deal Board was explained.
- vi. The Board had five members but only the three Local Authority Leaders had voting rights.
- vii. The Assembly sits below the Board.

Richard Preston invited questions from those present.

### **Q1. Councillor Pitt**

**Do decisions require a unanimous vote?**

A. Richard Preston stated that there was an expectation that the Board would reach a consensus on decisions.

**Q2. Michael Bond**

**A number of new Residents' Associations have been formed and are talking to each other about their concerns regarding the proposals. The public are animated as there appeared to be a tendency for the proposals to favour the needs of commuters over local residents.**

A. Councillor Todd-Jones suggested that this sort of question would be discussed at the Special Meeting of the North Area Committee on the 4<sup>th</sup> February.

**Q3. Richard Taylor**

**Would modelling of the proposals be available in the near future?**

**Q4. Richard Taylor**

**The fate of trees in the area was missing from the environmental study. If trees were lost, would members talk to the Board and ask them to consider replacing lost trees with mature, established tree?**

A. Councillor Todd-Jones stated that the meeting of the 4<sup>th</sup> February would fall within the consultation period. Councillors were currently listening and gathering public opinions.

Councillor Price agreed that at this stage Councillors were seeking public opinions before they formed a view on matters under consideration.

**Q5. Member of the Public**

**More information was needed on the next rounds of the consultation process and the wider City Plan.**

A. Richard Preston outlined the suggested timeframes as follows:

Early Summer: Reports on initial consultations and on the wider City proposals would go to the Board. This would put the proposals into context.

Mid-Summer: A14 corridor report would be added and this would bring the three stands together.

Later in the year, options would be selected and further consultations would follow.

As more detailed proposals emerged, further consultations round would follow as needed and as required by statute.

**Q6. Member of the Public**

**Expressed concerns that the consultants appointed were are not fully aware of the requirements needed to ensure safe cycling.**

A. Richard Preston confirmed that the consultants had been given a brief and were delivering on that brief. Cambridge cyclists were not a homogenous group and had different needs.

**Q7. Councillor Manning agreed the concerns regarding cyclists. Live trials should be carried out as used in New York.**

**16/8/NAC Network Rail - Cambridge North Station and Fen Road Level Crossing Updates**

**Cambridge North Station**

The Committee received a presentation from Network Rail regarding the progress on the Cambridge North Station plan.

The presentation included the following:

- i. A new planning application would be submitted to the March Joint Development Control Committee.
- ii. The visual impact of the station remained unchanged.
- iii. Further changes to the car park could be decided at a later date.
- iv. Current work on site was addressing the changes to the freight line layout.
- v. The process for sourcing equipment and agreeing disruptions to active train lines was explained. These needed to be agreed many months in advance.
- vi. The pre-fabricated construction of the station platforms was explained.
- vii. Weekend closures of Fen Road crossing were due to end soon and the public were thanked for their cooperation during the unavoidable road closures.
- viii. The target opening date for the new station was now May 2017.
- ix. The project was behind the original target date due to a number of factors including: planning consents, contracts, agreeing temporary line closures and funding issues.

- x. Full service plans would be published soon.

**Councillor Bird****Would all of the station platforms be wheelchair accessible?**

A. Yes. There would be step free access to all platforms and the ticket office.

**Paul Mumford (Planning Team Leader, South Cambridgeshire District Council)**

The planning application would be considered by the Joint Development Control Committee shortly. This was a joint decisions making committee consisting of Cambridge City Council, South Cambs District Council and Cambridgeshire County Council. This would be the third time that a planning application for this station would be considered. However, all had agreed that a station in this location was acceptable. A third consideration of the application was needed as there had been a change of applicant and changes to the design of the station. The current application included a ground level only car park provision. The consultation period for this application had not yet closed.

**Fen Road Level Crossing**

The Committee received a presentation from Network Rail regarding the progress of the Fen Road Level Crossing improvements.

The presentation included the following:

- i. The outline design had now been completed.
- ii. Contact to deliver the project had gone out to tender.
- iii. Network Rail was working with the community to minimise the impact of any closures.
- iv. Work was on-going to secure additional land in the area to improve the safety of the crossing.
- v. Other interested parties were being consulted.
- vi. The work was due to be completed by June 2017.

The following questions were addressed:

**Q1. Michael Bond**

**There appears to be an unofficial access route from Fen Road to Haling Way.**



A. This was a temporary solution to allow pedestrian access while the work was on-going. The owner of the land had agreed the temporary use of this path. Fencing would be reinstated once the access was no longer required. The owner of the land had alternative, longer term plans for this site.

**Q2. Michael Bond**

**Why was the level crossing work being delivered after the station?**

A. Signalling work was very complex and complicated. It would not be done while any other work was on-going in the area for safety reasons.

**Q3. Councillor Smart**

**Why was a single deck car park being delivered? Work to extend it at a later date would cause disruption and increase pressures on parking in the area.**

A. Any proposals for a larger car park would need to be subject to their own planning process. Adding a second deck at a later date could be done sectionally to minimise the disruption. Network rail were aware of the need to manage parking.

**Chris Howell**

**This project has subjected to many delays. What lessons had been learnt?**

A. Network Rail endeavoured to learn from every project and lessons learned had been applied to other projects. However, as the project had evolved things had changed. At the time, there had been good reasons for all decisions made regarding this project.

**Councillor Todd-Jones thanked Network Rail for their interesting presentation.**

**16/9/NAC Community Events and Consultation Opportunities**

**16/10/NAC Date of Next Meeting**

The meeting ended at 9.10 pm

**CHAIR**

**NORTH AREA COMMITTEE**

4 February 2016

6.00 - 9.10 pm

**Present:** Councillors Todd-Jones (Chair), Bird (Vice-Chair), Price, Abbott, Austin, O'Reilly, Perry, Pitt, Sarris, M. Smart, Tunnaccliffe, Manning, Onasanya, Sales and Scutt

**Also Present:**

Chair of Greater Cambridge City Deal Executive Board: Councillor Lewis Herbert

Service Director: Strategy and Development: Bob Menzies

Cambridgeshire County Council

Team Leader, Highway Projects, Cambridgeshire County Council: Brian Stinton

Urban Design and Conservation Manager, Cambridge City Council: Glen Richardson:

Committee Manager: Toni Birkin

**Apologies to those unable to access the venue**

North Area Committee would like to apologise to anyone who could not get into the venue, or who had to stand, due to the high turnout of members of the public. We would also like to apologise for the problems with the sound system.

<b>FOR THE INFORMATION OF THE COUNCIL</b>
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**16/11/NAC Apologies for Absence**

Apologies were received from Councillor Gawthrope.

**16/12/NAC Welcome and Introduction (including Declarations of Interest)**

The Chair welcomed the County Council and City Deal Officers present and was pleased to see such a high turn-out of members of the public.

No interests were declared.

**16/13/NAC City Deal - Histon Road and Milton Road Proposals**

**Bob Menzies: Service Director: Strategy and Development  
Cambridgeshire County Council**

Bob Menzies presentation included the following:

#### City Deal and Growth

- Commitment to Growth: Government, County, City and District
- Emerging Local Plans:
- Sustainable growth: city fringe developments and satellite sites
- Demand for travel was expected to increase by 30% in fifteen years
- 'Do nothing' not considered a viable option
- Failure to act would result in ever increasing congestion
- The City Deal Prioritised
  - Walking
  - Cycling
  - Public Transport
- Invest in high quality infrastructure
- Reallocate road space from private vehicles

#### City Deal Funding

- 500 million over three 5-year tranches
- Tranche One (2015-2020) £100 million
- Tranche Two (2020-2025) £200 million
- Tranche Three (2025-2030) £200million
- Supplemented by private sector funding
- Tranches 2 and 3 conditional on delivery of results from tranche one.
- A huge opportunity

### **Brian Stinton: Team Leader, Highway Projects, Cambridgeshire County Council**

Brian Stinton's presentation included the following:

#### Milton Road and Histon Road Objectives

- Comprehensive priority for buses in both directions wherever practicable
- Additional capacity for sustainable trips to employment/education sites
- Increased bus patronage and new services
- Safer and more convenient routes for cycling and walking, segregated where practical and possible
- Maintain or reduce general traffic levels
- Enhance the environment, streetscape and air quality

#### Consultations

- Prior warning notification had been delivered to local properties and sent to stakeholder groups
- Local councillor and stakeholder briefing sessions held prior to formal consultation period
- Provision of project material on City Deal website
- Information leaflet/questionnaire sent to local properties and stakeholder groups and available online
- Exhibitions: staffed events to facilitate 1 to 1 engagement with stakeholders/the public (Now completed)

#### Next Steps

- Analysis of all feedback from all responses [February / March]
- Further technical work to assess the best combination of ideas to form a 'preferred option or options' for both routes including the need for any mitigation measures [March / April / May]
- Recommendations on further scheme development for both schemes to Executive Board in June
- Preferred option(s) consultation: by early 2016

### **Glen Richardson: Urban Design and Conservation Manager Cambridge City Council**

Precedents elsewhere show that it is possible to achieve the infrastructure to support more sustainable modes of travel and deliver a high quality of public realm. However:

- Ultimately there would be choices to be made in order to strike the right balance of infrastructure and the amount and type of public realm (soft and hard landscape)
- Detailed investigation of constraints (services etc.) and the development of design options to integrate soft and hard landscaping would be an important stage of future work
- Options need as much as possible to respond to their context (urban, historic, residential, suburban, etc.)

City Deal offers a great opportunity to improve mobility along key routes and in city centre locations for pedestrians, cyclists and bus users.

This must be balanced with the need to create attractive places and streets that will enhance the experience for residents and visitors in Cambridge.

Question and answer sections on the principles behind the City Deal on Milton Road, Histon Road and Mitcham's Corner followed. Overall themes were as follows.

**Members of the public stated the following (Officers responses in bold):**

- i. Queried how much of the present congestion was caused by present traffic management plans.
- ii. Asked what could be done to improve traffic flow.

**A. There has to be a trade-off to solve the congestion problem but needed to get the package right.**

- iii. Enquired what was the projected number of people who would travel into the centre of Cambridge in the future as mentioned in the presentations?
- iv. Queried where the raw data had been taken from shown in the tables presented in the report.

**A. There were more jobs in Cambridge than housing and traffic was a major problem which needed to be resolved.**

- v. There seemed to be a desperate urge to spend the first £100 million instead of going back to Central Government to advise that the money could not be spent sensibly within the time frame given.

**A. Unable to change the funding sequence, the Government would take the money back. For this reason there had been early public consultation.**

- vi. Asked if the buses could be regulated.
- vii. Questioned how qualified the Service Director Strategy and Development, Cambridgeshire County Council was.
- viii. Stated it seemed that the University of Cambridge had been given the freedom to build student accommodation throughout the City when housing needed to be addressed.
- ix. Asked if the emergency services had been consulted and what would be the impact on the emergency vehicles of the proposed road layouts.

- x. The proposal to close junctions could create additional rat runs which would eventually ruin properties.

**A. The suggestion for closing junctions was at an early stage and all junctions were subject to further consideration. The fewer movements that took place at junctions the more efficiently they can operate. Accessibility was an issue which needed to be addressed.**

- xi. Requested to know what would be the jobs that that had been forecasted for the City Centre, what was the evidence of job growth in the City Centre.
- xii. The impact to local residents needed to be taken into consideration.

**A. The impact on local residents would be considered and was important, all options would be considered. The needs of the environment would be addressed.**

- xiii. Need to promote modern methods of working with business such as flexible working or working from home.
- xiv. Stated that adding another bus lane would not make a difference to the congestion.

**A. There was no current scheme which was seen as favourite; all options needed to be considered in the first instance.**

- xv. Questioned if there was sufficient resources in terms of staff and money to consider all options for Histon and Milton Road.

**A. The consultation had been produced by a specialist research team at the County Council. Additional staff had been employed as part of the City Deal Scheme.**

- xvi. Asked what was the evidence to show that guided bus ways worked and were this information could this be viewed.

**A. The Guided Bus Services from St Ives to Cambridge had proved to be a success, with a service first being offered every 10 minutes and now every 5 minutes to meet demand.**

- xvii. Stated that the consultation was regurgitating proposals that had previously been rejected.
- xviii. Needed to see evidence of where people from traveling from and where they were going to.

**A. People were moving out of Cambridge due to the high cost of living but still worked in the City and many used their cars to commute each day.**

- xix. Stated that the needs of locals were given less consideration than those of commuters.

- i. **A. Needed to remember that Milton road was a former trunk road and was a main road into the City. However, it was recognised that this remained a residential road. Future improvements to the A14 would have an impact on the flow of traffic into the City.**

- xx. Enquired what was being done to encourage people to change their habits and needed to be given a cheaper option than the car.

**A. The new train station in the North of the City would help to reduce congestion but would not be used by everyone.**

- xxi. Stated that bus companies seemed to be absent during the consultation process.

- xxii. Noted that Drummer Street was unable to cope with the current number of buses that come into the City, how would the infrastructure be able to support an increase in the number of buses.

**A. Not all buses had to stop in the City Centre; there could be proposed routes which bypassed Drummer Street Station. There could also be orbital bus routes around the City**

- xxiii. Stated that people should be made to put their personal details on the consultation forms.

**A. Legal considerations regarding confidentiality precluded any requirement regarding personal details on the consultation paperwork. However, the consultation was open to everyone who**



**had used Histon and Milton Road whether on a daily basis or just once a year. It was not just for local residents.**

- xxiv. Considered that if additional bus lanes were to be established, the extra buses would result in heavier road usage. Houses were already shaking from the buses that go past. This would further damage the properties.

**A. Studies had been undertaken by the Transport Road Research Laboratory on the impact of large vehicles passing properties and these showed that vibrations from traffic did not did not generally cause structural damage to property. Officers undertook to make these studies available on the City Deal website. (See link below.)**  
<http://www.cambridgeshire.gov.uk/citydeal/info/2/transport/1/transport/8>

- xxv. Stated that current buses do not stop for Milton Road residents.
- xxvi. Said that Stage Coach would be the main company who would benefit financially from the proposals.
- xxvii. Stated that Stage Coach should have been invited to the meeting and an invitation be extended to attend a future meeting.

**A. Stage Coach had bid for Government funding as part of its plan to overhaul its existing double decker fleet with new low-emission, hybrid buses which would see a reduction in emissions.**

- xxviii. Advised that a Park and Ride should be considered to serve Histon Road.

**A. Agreed that it was important that the Park and Ride Options on Histon Road would be looked at.**

- xxix. Reiterated that local residents needed to be listened to and their concerns considered.
- xxx. Closure from Victoria Road to Histon Road is not satisfactory.

**A. Aware that Histon Road was narrower in places and reiterated that options would have to be different for Histon Road.**

- xxxi. Histon Road and Milton Road are linked up and there should be a joined up approach in considering options.

**A. Histon and Milton Road had to be considered separately as they were two different roads.**

**There would be a further scheme development report, taking into account this consultation, in June for both Histon and Milton Road**

- xxxii. Advised that only the Citi 8 stops on Histon Road not numerous buses as quoted in the consultation.

**A. Bus schedules would be looked at throughout the City.**

- xxxiii. Noted that the consultation was not online and that paper copies were difficult to find.

- xxxiv. Asked if was possible to use trams instead of buses.

**A. Trams would need to use their own dedicated space which would cost additional money and more expensive than buses; guided bus way had cost £5 million per km and trams elsewhere had cost £25 million per Km.**

- xxxv. Stated that the Schemes on Mitcham's Corner were poorly thought out; the main beneficiaries would be car users.

- xxxvi. Stated that more input from Landscape Designers was required on the Mitcham's Corner design.

- xxxvii. Mitcham's Corner should remain a gyratory road system.

- xxxviii. Proposals for Mitcham's Corner were a narrow approach to a major problem.

- xxxix. Car parking at and around the Chesterton Road Co-op was dangerous and needed to be addressed.

- xl. Crossing the road at Chesterton Road was dangerous.

- xli. The traffic light system on around Mitcham's Corners did not allow an efficient flow of traffic.

**A. The city and county councils were working together to look at an innovative scheme which attempted to undo the gyratory but that further design development and modelling was necessary. The city council was keen to see if both the Mitcham's Corner master plan work and the City Deal work for Milton Road could be brought together to mutually benefit both.**

**Closing remarks from the Chair of the Greater Cambridge City Deal Executive Board.**

- i. Welcomed the engagement of local residents and thanked them for their feedback.
- ii. Acknowledged the need to address the Park and Ride issues.
- iii. Suggested that peak and off-peak traffic might need different treatment.
- iv. Agreed that Histon Road and Milton Road, whilst linked, were very different in character and road layout.
- v. Confirmed that there was no intention to increase car use.
- vi. Welcomed the involvement of Resident Associations.
- vii. Confirmed that consultation results would be published.

The meeting ended at 9.10 pm

**CHAIR**

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## COMMITTEE ACTION SHEET

<b>Committee</b>	<b>North Area Committee</b>
<b>Date</b>	<b>20<sup>th</sup> January 2016</b>
<b>Circulated on</b>	<b>23<sup>rd</sup> February 2016</b>
<b>Updated on</b>	

<b>ACTION</b>	<b>LEAD OFFICER/MEMBER</b>	<b>TIMESCALE</b>	<b>PROGRESS</b>
14/26/NAC - Tree roots opposite Co-op Green End Road causing trip hazard	Councillor Manning		<p><b>Update:</b> Additional tree has been added to the list for remedial work but the item is still on-going. Further update: given the cost and the fact that there is now an EIP in that area, and a project I have got added to the Northern Area Corridor Transport Plan pot, it will be done as part of one of these. Officers have confirmed this won't affect either project (in terms of adding extra cost or stopping elements from being done).</p> <p><b>Update 5 Dec 14 Cllr Manning :</b> Initial site visit completed and this matter will be included in a wider feasibility study of the area.</p> <p><b>Update 15 Dec 2014 Cllr Manning:</b> Work has been delayed but the issue is still ongoing.</p> <p><b>Update 20 Jan 2015 Cllr Manning:</b> Feasibility study still being written.</p> <p><b>Update 9<sup>th</sup> April Cllr Manning</b> A residents meeting had been held and a decision on future action is expected to be considered post-election.</p> <p><b>Update 14<sup>th</sup> August Cllr Manning</b> Waiting for designs to be completed by SKANSA.</p> <p><b>Update 20<sup>th</sup> January Cllr Manning</b> This matter is being address with other issues in the area. The action to be retained for further update</p>

<p>14/65/NAC</p> <p>Parking restriction in De Freville area and impact around Milton Rd Library</p>	<p>Cllr Scutt</p>		<p><b><u>18 December 2014, Cllr Scutt</u></b> Regarding Parking Restrictions steps have been taken to place double yellow on the corners of all the inter sections Milton Road. County Council are appointing an Officer to look at parking in Cambridge and the problems that residents experience to determine safe parking.</p> <p>Would investigate the possibility of four hour parking restrictions in this area as requested by Mr Sergeant at the December meeting.</p> <p><b><u>3Feb 2015 Update Cllr Scutt</u></b> From County Officers: With regards to Milton Road Library parking, whilst it would not be permissible to restrict a parking space solely for library use, the County can restrict the duration of stay to say one hour to prevent long term parking and introduce some turn-over of vehicles utilising the parking bay.</p> <p>This would involve an amendment to the traffic regulation order (TRO) and the installation of additional signage, so there would be a cost associated with this work which would need to be borne by a third party - that is residents or need to secure funding from alternative sources.</p> <p><b><u>Update 9<sup>th</sup> April Councillor Scutt</u></b> Has discussed this with County Council Officers and options under are consideration including Pay and Display bays,</p> <p><b><u>Update 10<sup>th</sup> September Councillor Scutt</u></b> County transport officers advised that it would not be possible to have dedicated parking bays for the library. Restricting parking to two hours in the area would require a Traffic Regulation Order and would include a wider area.</p> <p><b><u>Update 19<sup>th</sup> November Councillor Scutt</u></b> Double yellow line work due to for early next year.</p>
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14/74/NAC Progress with Chesterton Sports Pavilion			<p><b>18 Dec 2014, Cllr Todd Jones.</b></p> <p>There will be a more detail update on this item from the Urban Growth Project Manager, Tim Wetherfield, when the Committee will look at the third round priority setting. Planning Permission was received on 4 December and work should start on site in March 2015.</p> <p>Further updates to come back to committee when there is more to report.</p> <p>Ian Ross working with Friends of Chesterton Recreation Ground. Hoping to include this in the Capital Programme next year.</p>
15/4/NAC Q2 To investigate with property services: area around Tesco's continues to be untidy. There is a large, uncovered, wire cage style litter bin, and rubbish gets blown about.	Councillor Price		<p>Property Services are in the process of renewing the lease to Tesco and as part of this they will be leased an additional area at the rear of the shops where their cages are and will be erecting a simple store with flat roof (subject to landlord's approval of the design and planning approval). Their cages will be installed in the area and this should be tidier and eliminate blown rubbish. The rear access road is just for Tesco and the takeaway for deliveries but not, longer term parking. The tenants are responsible to ensure the access is not blocked and control rubbish etc. We will pick up these issues with them.</p> <p><b>16 June 2015</b></p> <p>Retrospective planning application on-going.</p> <p><b>Update 10<sup>th</sup> September Councillor Price</b></p> <p>Councillor Price stated that work to improve was underway. He would push to have the double yellow lines in the area reinstated.</p>
15/17/NAC Sharing 'Open Data' to assist with the setting of Area Committee Police Priorities	Councillor Manning and Councillor Todd-Jones		<p><b>Councillor Manning</b> has agreed to take this forward and will be arranging a follow up meeting.</p>
15/25/NAC Q3	Councillor Price to pass		County officers are investigating and details will follow.

Campkin Road Speed cushions need attention	this concern on the Councillor Onasanya		Update 24/02/16 Councillor Onasanya On 26 January 2016, the Local Highways Officer, Graham Armstrong advised that following discussion with Evan Laughlin and the contractors, they have come to the conclusion it would not be cost effective to attempt repairs, instead they have proposed that the hump is replaced with a standard tarmac hump in the new financial year.
15/ 46/NAC Q5 Parking issues around the shopping area of Mitcham's Corner	Councillor Scutt said she would raise the issue with the parking department and would request more officer time to be spent on this matter.		
15/ 46/NAC Q7 The footpath running from Harvey Godwin Avenue to French's Road is dark and dangerous due to overhanging trees.	Councillor Todd-Jones undertook to look into this matter.		Councillor Todd-Jones has looked into this matter. Work was on-going with the private land owner to rectify the matter.
16/04/NAC Q1 Wall light in Buchan Street not working.	Councillor Price to investigate		Update 24/02/16 Councillor Onasanya The Local Highways Officer, Graham Armstrong advised that this was repaired on 21 January 2016 and he constituent who raised this has been updated.
16/04/NAC Q2 Hole in Road near Arbury Roar Baptist Church	Councillor Onasanya to investigate		
16/04/NAC Q5 Chesterton Recreation Ground toilets often locked: why?	Councillor Pitt undertook to raise with Councillor Johnson		





## North Area Committee Future Agenda Plan

### Forthcoming Agenda items

1. Highways – Operational Criteria and Maintenance
2. Update on Major Planning Developments for Cambridge
3. Cycling Related Issues including improvements to Cycle Paths Yellow Lines

### Future Updates

1. Fen Road
2. New Cycle bridge over the River Cam
3. S106 Transport Corridor

Regular Updates requested

1. City Council Tree Strategy.

## CAMBRIDGE CITY COUNCIL

### Record of Decision

#### FULL BUSINESS CASE DUNDEE CLOSE, DISCOVERY WAY AND SCOTLAND ROAD PLAY AREA EQUIPMENT INSTALLATION

<b>Decision of:</b>	Alistair Wilson, Asset Manager (Streets & Open Spaces) in consultation with Chair, Vice-Chair and Opposition Spokes of North Area Committee		
<b>Reference:</b>	16/NAC/S106/01		
<b>Date of decision:</b>	29 <sup>th</sup> February 2016	<b>Recorded on:</b>	29 <sup>th</sup> February 2016
<b>Decision Type:</b>	S106		
<b>Matter for Decision:</b>	To approve details of the surplus play equipment from the Vie site – and how this will be distributed across the three play areas in the north area as below.		

**Dundee Close play area:** installation of 5 items of play equipment (leaf no. 3, Top 106, Snake, Ring 102 and Spaghetti 4): approximate cost £12,500.

**Discovery Way play area:** installation of 2 items of (Vie site) play equipment (Leaf no.1 and Top 107) and a new/improved single seat swing (in place of an existing damaged swing unit that no longer conforms to EN 1176 standards); plus fencing and pedestrian gates and upgrade to surfacing: approximate cost £14,000.

**Scotland Road play area:** installation of 2 items of play equipment (Spaghetti 1, Top 106) plus fencing and safety surfacing: approximate cost £6,500.

Of this £33k S106 allocation, it is estimated that around £24.1k would relate to play area S106 contributions and around £8.9k would relate to informal open space contributions (eg, for safety surfacing outside of the equipment 'fall zone' and for fencing alterations and gate installations). In addition to these £33k installation and safety surfacing costs, a 10% officer fee (£3.3k) is charged towards the officer time in managing and delivering this project.

This brings the total devolved S106 allocation to **£36,300** (based on £26,510 devolved play area S106 contributions and £9,790 devolved informal open space S106 contributions).

<b>Why the decision had to be made (and any alternative options):</b>	North Area Committee on 19/11/15 allocated £33,000 of devolved S106 funding for the installation (and related safety surfacing) of surplus play equipment (originally purchased for the Vie site) at Dundee Close, Discovery Way and Scotland Road play areas.
<b>Decision(s):</b>	Agreed the procurement and installation as detail in the Project Appraisal and Procurement Strategy.
<b>Reasons for the decision:</b>	As set out in the Officers Report
<b>Scrutiny consideration:</b>	Chair, Vice Chair and Spokes of North Area Committee were consulted.
<b>Conflicts of interest:</b>	No conflicts of interest were declared
<b>Comments:</b>	None

# PART B: Full Business Case

## Dundee Close, Discovery Way & Scotland Road Play Area Equipment Installation

**Context:** North Area Committee on 19/11/15 allocated £33,000 of devolved S106 funding for the installation (and related safety surfacing) of surplus play equipment (originally purchased for the Vie site) at Dundee Close, Discovery Way and Scotland Road play areas. The costs of the play area equipment itself has been funded under Capital Plan ref SC468 (Vie site play area). Details of the surplus play equipment from the Vie site – and how this will be distributed across the three play areas - can be found in Appendix C.

### B1. Capital Project Appraisal - Capital costs & funding – Profiling

**Dundee Close play area:** installation of 5 items of play equipment (leaf no. 3, Top 106, Snake, Ring 102 and Spaghetti 4): approximate cost £12,500.

**Discovery Way play area:** installation of 2 items of (Vie site) play equipment (Leaf no.1 and Top 107) and a new/improved single seat swing (in place of an existing damaged swing unit that no longer conforms to EN 1176 standards); plus fencing and pedestrian gates and upgrade to surfacing: approximate cost £14,000.

**Scotland Road play area:** installation of 2 items of play equipment (Spaghetti 1, Top 106) plus fencing and safety surfacing: approximate cost £6,500.

Of this £33k S106 allocation, it is estimated that around £24.1k would relate to play area S106 contributions and around £8.9k would relate to informal open space contributions (eg, for safety surfacing outside of the equipment 'fall zone' and for fencing alterations and gate installations). In addition to these £33k installation and safety surfacing costs, a 10% officer fee (£3.3k) is charged towards the officer time in managing and delivering this project.

This brings the total devolved S106 allocation to **£36,300** (based on £26,510 devolved play area S106 contributions and £9,790 devolved informal open space S106 contributions).

**B1a. VAT implications:** No VAT implications identified

<b>Total Capital Costs</b>	£ 36,300
<b>Total Capital Funding Requirements</b>	£ 0 (S106 contributions allocated)

### B2. Revenue Costs and Funding

	2015/16 £s	2016/17 £s	2017/18 £s	2018/19 £	Annual ongoing
<b>Total Annual Revenue costs</b>	0	0	0	0	0
<b>Revenue funding requirements</b>	0	0	0	0	0

Inspections of play areas covered by existing revenue budgets.

### B3. Findings from feasibility study

A formal feasibility study was not required. The request to relocate surplus play equipment from the Vie site to other nearby play areas was made by East Chesterton councillors and agreed by the North Areas Committee.

The need for improvements is further backed by the 2015 play area audit in the Outdoor Play Investment Strategy 2015-2020, reported to the Community Services Scrutiny Committee in October 2015. All three play areas are existing ones and the purpose of the project is to extend play value.

### B4. Procurement Strategy

Target Dates for major procurement elements of the project (where appropriate):

Start of procurement	November 2015
Award of Contract	December 2015
Start of project delivery	February 2016
Completion of project	March 2016
Date project output expected to become operational (if not same as above)	March 2016 following successful completion of installation and receipt of post-installation report

### B5. Staffing and external contractor resources

Skill/level/person	Estimated number of hours	Estimated Duration	
		Start date	Finish date
Project Manager	50	November 2015	March 2016
Project team expert	50	December 2015	February 2016
Contractor/Consultant	N/A		
Legal	N/A		
Human Resources	N/A		
Finance	N/A		
Procurement	N/A		
etc. backfill/temporary staff resource	N/A		

### B6. Wider staff implications

None identified outside of those listed in B5 above

**B7. Outline your approach to consultation**

The City Council's Planning Services has stated that the project falls within part 12 of the General Permitted Development Order 1995 (as amended) and constitute permitted development. Consultation need not be undertaken with the local community as this is a refurbishment/improvement programme in place of previously damaged items of play.

Local ward councillors for East Chesterton have been consulted about the details of the play equipment installation at the three play areas – no adverse comments have been received.

**B8. Equalities Impact (EQIA)**

There will be a positive improvement in access routes/access/egress from the site (Dundee Close) for those with disabilities. Access/egress at Discovery way and Scotland has not been altered (not necessary).

**B9. Environmental Impact**

The project will have a very low impact as no increase of vehicular movement is expected as the play area is classed as an area within easy reach of pedestrian users.

**B10. Other Impact (s)**

Positive increased user experience anticipated as a result of the improvements. It is envisaged that users will want to stay longer in the play areas.

The project will help to deliver improved play facilities in the north of the city, helping to mitigate the impact of local development.

**B11. Risk assessment**

The implementation arrangements aim to mitigate the following risks:

- Delays in the delivery of the project and not meeting deadlines
- Poor public relations in not delivering project
- Declining asset in both value and quality
- Adverse impact on use as a result of asset decline

**B12. Anticipated approach and timetable**

<b>Stage/Milestone</b>	<b>Outcome/Deliverable</b>	<b>Date of Completion</b>
Agreeing equipment to be installed with ward members	Key Stakeholder/Priority	November 2015
Funding to be confirmed	North Area Committee/Priority	November 2015
Contractor appointed	Stakeholder/Priority	December 2015
Installation of equipment	Stakeholder/Priority	February 2016
Post installation report	Stakeholder/Priority	March 2016

<b>B13. Project Approval Sign Off</b>	<b>Date agreed</b>
Project Manager (John Parrott)	10 February 2016
Project Sponsor (Alistair Wilson)	10 February 2016

<b>Document checklist:</b>	
<ul style="list-style-type: none"> <li>Capital funding prioritisation form</li> </ul>	Not applicable – prioritised by North Area Committee on 19 November 2015
<ul style="list-style-type: none"> <li>Request for feasibility funding</li> </ul>	Not applicable
<ul style="list-style-type: none"> <li>Background documents</li> </ul>	Outdoor Play Investment Strategy 2015-2020



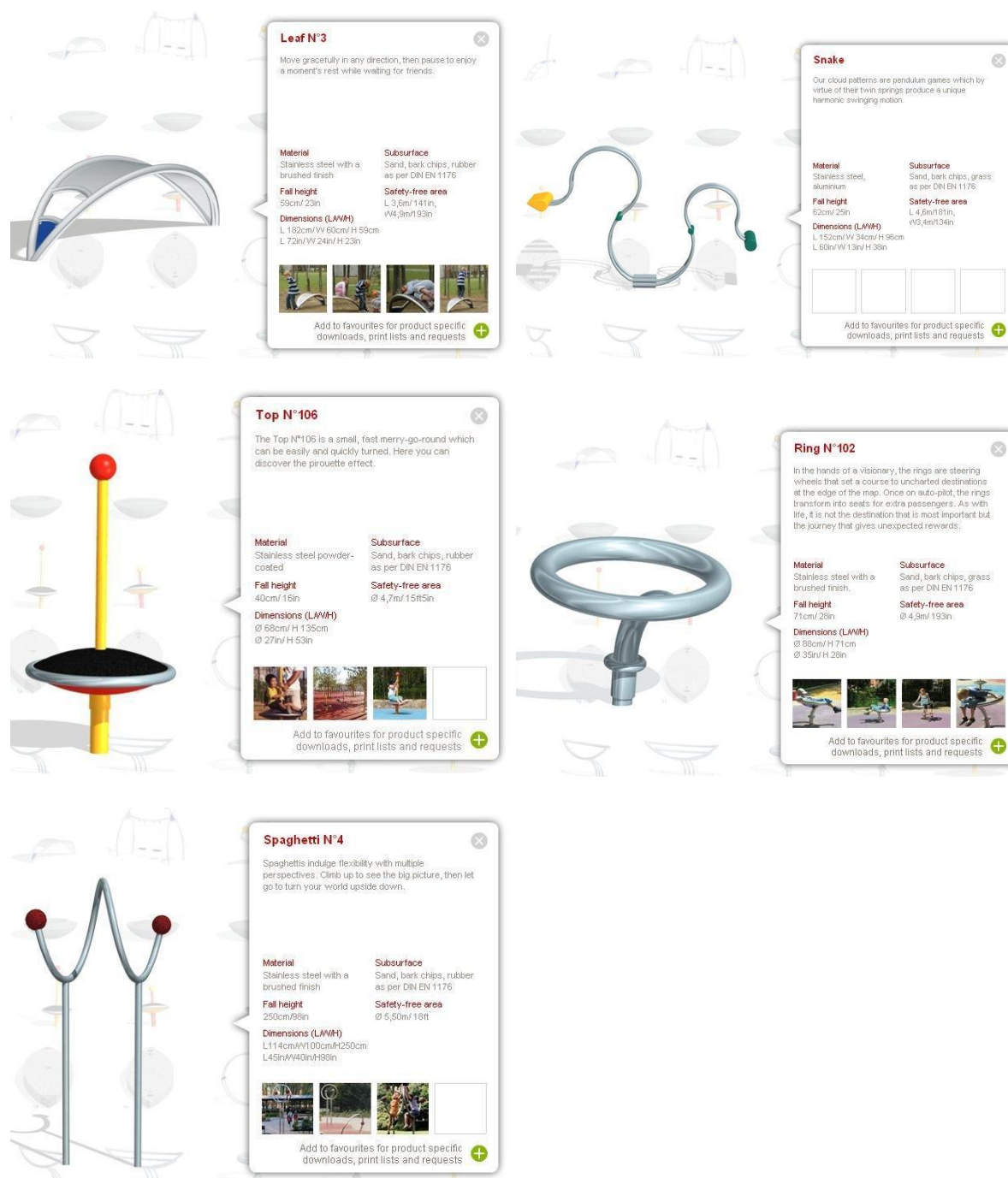
Project Control Document - Capital costs & funding - Profiling					Appendix A	
	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
	£	£	£	£	£	
<b>Capital Costs</b>						
Building contractor / works	36,300					
Purchase of vehicles, plant & equipment (including IT infrastructure & costs)						
Professional / Consultants fees						
Other capital expenditure:						
<b>Total Capital cost</b>	<b>36,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital Income / Funding</b>						
Government Grant						
Developer Contributions	36,300					£33k devolved play area contributions allocated by North Area Committee (19/11/2015), with additional contributions added in the light of the business case from available devolved contributions
R&R funding (if applicable)						
Earmarked Funds						
Existing capital programme funding						
Revenue contributions						
<b>Total Income</b>	<b>36,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Project Control Document - Revenue Costs					
	2016/17	2017/18	2018/19	2019/20	Comments
	£	£	£	£	
Maintenance					
Insurance					
Operating costs					
Staff (savings)/costs					
Energy (savings)/costs					
Other (savings)/costs					
	0	0	0	0	
Existing budget provision					
<b>Net Revenue Implications</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Appendix C

### Installation of surplus play equipment from the Vie site (East Chesterton) at other play areas in the same ward

#### Dundee Close



## Discovery Way



### Leaf N°1

Just as real leaves fall and move without a set course, leaf playpoints promote creativity and encourage exploration. Leaves are open to individual preferences and adapt to varying abilities of different players.

**Material**  
Stainless steel with a brushed finish

**Fall height**  
1,70m/ 68in

**Dimensions (LxWxH)**  
app. L 2,3m, W 1,1m, H 2,1m  
app. L 87in, W 43in, H 47in

**Subsurface**  
Sand, bark chips, rubber as per DIN EN 1176

**Safety-free area**  
2m/79in around all edges



Add to favourites for product specific downloads, print lists and requests



### Top N°107

Challenging for older children, top N°107 turns wildly around inclined axes, demanding courage and skill.

**Material**  
Stainless steel powder-coated

**Fall height**  
48cm/ 19in

**Dimensions (LxWxH)**  
Ø 68cm/ H 80cm  
Ø 27in/ H 32in

**Subsurface**  
Sand, bark chips, rubber as per DIN EN 1176

**Safety-free area**  
Ø 4,7m/ 15ft 5in



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## Scotland Road



### Top N°105

The Top N°105 is a small, fast merry-go-round which can be easily and quickly turned. Here you can discover the pirouette effect. The tops spins faster if you sit near the axis or if you move yourself closer to the axis.

**Material**  
Stainless steel powder-coated

**Fall height**  
48cm/ 19in

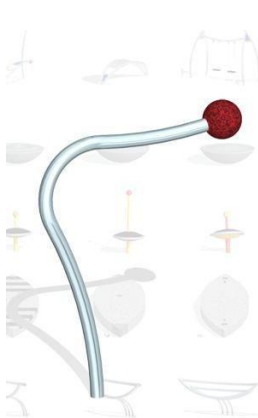
**Dimensions (LxWxH)**  
Ø 68cm/ H 82cm  
Ø 27in/ H 32in

**Subsurface**  
sand, bark chips, rubber as per DIN EN 1176

**Safety-free area**  
Ø 4,7m/ 15ft 5in



Add to favourites for product specific downloads, print lists and requests



### Spaghetti N°1

Spaghettis indulge flexibility with multiple perspectives. Climb up to see the big picture, then let go to turn your world upside down.

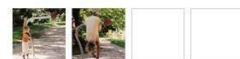
**Material**  
Stainless steel with a brushed finish

**Fall height**  
130cm/ 51in

**Dimensions (LxWxH)**  
L 94cm/ W 6cm/ H 30cm  
L 37in/ W 2in/ H 51in

**Subsurface**  
Sand, bark chips, rubber as per DIN EN 1176

**Safety-free area**  
Ø 4,1m/ 13ft 6in



Add to favourites for product specific downloads, print lists and requests

## CAMBRIDGE CITY COUNCIL

### Record of Decision

#### Bateson Road Green Improvements – Full Business Case

**Decision of:** Alistair Wilson, Asset Manager (Streets & Open Spaces) in consultation with Chair, Vice-Chair and Opposition Spokes of North Area Committee

**Reference:** 16/NAC/S106/02

**Date of decision:** 17/03/16

**Recorded on:** 17/03/16

**Decision Type:** S106

**Matter for Decision:** The project proposals have been developed in more detail, in consultation with local residents, since the original bid. The scheme is now based on:

- installing three items of play equipment at the play area on Bateson Road Green (arc rope tunnel, 'boogie woogie' multi activity unit and two-seat swing unit)
- installing new perimeter fencing; entrance gates; safety surfacing; landscaping, timber bespoke stepping stones/causeway; timber retaining walls; tree planting and sensory shrub planting

The full cost breakdown is included in Appendix D. The overall costs are now estimated as £54,600. As the final proposal does not include the option of outdoor table tennis (for which £2,000 of outdoor sports funding had previously been provisionally allocated), the revised allocations for this project are now:

- £21,066 play provision (£1066 more than the provisional allocation)
- £33,534 informal open space (£3,534 more than the provisional allocation)
- No outdoor sports contributions (£2,000 less than provisional allocation).

The Urban Growth Project Manager has confirmed that these changes to the allocations are affordable within the available devolved funding for North Area.

**Why the decision had to be made (and any alternative options):**

North Area Committee on 19 November 2015 identified improvements to Bateson Road Green as a local priority project using £52,000 of devolved S106 funding, subject to project appraisal. The proposal had been made by the Bateson Green residents' group.

**Decision(s):** Agreed the procurement and installation as detail in the Project Appraisal and Procurement Strategy.

**Reasons for the decision:**

Page 45  
As set out in the Officers Report

**Scrutiny consideration:** Chair, Vice Chair and Spokes of North Area Committee were consulted

**Conflicts of interest:** No conflicts of interest were declared

**Comments:** None

# PART B: Full Business Case

## Bateson Green improvements

Updated to incorporate comments made by Capital Programme Board – 8 March 2016

S106-funded projects which have been agreed by Area Committees or Executive Councillors through the S106 priority-setting process do not require a Part A Outline Business Case.

**S106 priority-setting context:** North Area Committee on 19 November 2015 identified improvements to Bateson Road Green as a local priority project using £52,000 of devolved S106 funding, subject to project appraisal. The proposal had been made by the Bateson Green residents' group.

### B1. Capital Project Appraisal - Capital costs & funding – profiling (see breakdown in Appendix A)

The project proposals have been developed in more detail, in consultation with local residents, since the original bid. The scheme is now based on:

- installing three items of play equipment at the play area on Bateson Road Green (arc rope tunnel, 'boogie woogie' multi activity unit and two-seat swing unit)
- installing new perimeter fencing; entrance gates; safety surfacing; landscaping, timber bespoke stepping stones/causeway; timber retaining walls; tree planting and sensory shrub planting

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- No outdoor sports contributions (£2,000 less than provisional allocation).

The Urban Growth Project Manager has confirmed that these changes to the allocations are affordable within the available devolved funding for North Area.

#### B1a. VAT implications:

No VAT implications identified.

<b>Total Capital Costs</b>	£54,600
<b>Total Capital Funding Requirements</b>	£0 (as S106 contributions already allocated).

### B2. Revenue Costs and Funding (see breakdown in Appendix B)

No extra revenue funding requirements as this is an existing play area. The cost of inspection is already included within revenue budgets.

	2015/16	2016/17£	2017/18	2018/19	Annual on-going
<b>Total Annual Revenue costs</b>	£0	£0	£0	£0	£0
<b>Revenue funding requirements</b>	£0	£0	£0	£0	£0

### B3. Findings from feasibility study

A formal feasibility study was not required.

The city council's Planning Services have stated that the project falls within part 12 of the General Permitted Development Order 1995 (as amended) and constitute permitted development.

The project was initiated by the local residents' group and supported by North Area Committee. The need for refurbishment is backed by the audit findings in the Outdoor Play Investment Strategy 2015-20.

### B4. Procurement Strategy

#### Target dates for major procurement elements of the project (where appropriate):

Start of procurement	January 2016
Award of Contract	February/March 2016
Start of project delivery	April 2016
Completion of project	May 2016
Date project output expected to become operational (if not same as above)	May 2016, following successful completion of installation and receipt of post installation report

### B5. Staffing and external contractor resources

Officer input into this project is focussed on scoping and consulting on the works required, developing the business case and monitoring delivery. The installation of the improvements will be carried out by an external contractor, whose resource inputs have been factored into the costings in Appendices A & D.

Skill/level/person	Estimated no. hours	Estimated Duration	
		Start date	Finish date
Project Manager	75	November 2015	May 2016
Project team expert	50	December 2015	February 2016

### B6. Wider staff implications

None identified outside of those listed in B5 above

### B7. Outline your approach to consultation

The proposals put forward by the residents' group included their own local consultation findings. Even so, prior to the Area Committee meeting in November 2015, some concerns had been brought to officers' attention, including concerns about ball games on the Green and about students from the nearby school making disproportionate use of the green and crowding out use/enjoyment by others.

Following the North Area Committee in November 2015, consultation with ward members and the Bateson Green residents' group was undertaken to gauge opinion on the type of development required. A formal consultation, involving 550 properties in the vicinity of the green was started early January 2016 and finished on February 15<sup>th</sup> 2016. The consultation also included an online survey (survey monkey) and site visits by the city council's CHYPS team who discussed the proposals face-to-face with younger users of the existing play area.

Results from the consultation have been overwhelming in support of the project with 81% in favour, 16% unsure and 3% against. A breakdown of the results is attached as Appendix C.



Requests were made by 4 respondents for the inclusion of a “zip line”. This has not been included in any altered scheme as the size of the development area is prohibitively small to accommodate this request. Similar requests for skate boards ramps (5) have also been rejected for the same reason.

#### **B8. Equalities Impact (EQIA)**

Positive improvement in access routes/access/egress from the site. Equipment will be inclusive.

#### **B9. Environmental Impact**

The project will have a very low impact as no increase of vehicular movement is expected as the play area is classed as an area within easy reach of pedestrian users. Positive impacts will come from the enhancement of the green by use of tree planting and shrub planting (sensory garden).

#### **B10. Other Impact(s)**

The project will help to deliver improved play facilities in North Area. Positive increased user experience anticipated as a result of the improvements. It is envisaged users will want to make more use of the Green. The residents’ group will be able to monitor usage, which could help to encourage appropriate use of, and respect for, the improved facilities on the Green.

#### **B11. Risk assessment**

The implementation arrangements aim to mitigate the following risks:

- Delays in the delivery of the project following consultation and not meeting deadlines
- Poor public relations in not delivering project
- Declining asset in both value and quality
- Adverse impact on use as a result of asset decline.

#### **B12. Anticipated approach and timetable**

<b>Stage/Milestone</b>	<b>Date of Completion</b>	<b>Outcome</b>
Funding to be confirmed	November 2015 ✓	North Area Committee confirmed
Initial consultation with ward members and residents’ group	December 2015 ✓	Key stakeholders engaged
Formal public consultation	February 15 <sup>th</sup> 2016 ✓	81% in favour of the proposals
Go out to tender, then appoint contractor	February/March 2016	
Installation of equipment and landscaping	May 2016	
Post installation report	May 2016	

#### **B13. Project Approval Sign Off**

#### **Date agreed**

Project Manager

John Parrott

Project Sponsor

Alistair Wilson

#### **B14 Background documents**

Outdoor Play Investment Strategy 2015-20

## Bateson Green improvements: Capital costs & funding – profiling

	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
<b>CAPITAL COSTS</b>						
Building contractor / works	£0	£25,400	£0	£0	£0	
Purchase of vehicles, plant & equipment (including IT infrastructure & costs)	£0	£24,000	£0	£0	£0	
Professional / Consultants fees	£0	£2,600	£0	£0	£0	Officer fees for project management/monitoring
Other capital expenditure:	£0	£2,600	£0	£0	£0	5% contingency
<b>Total Capital costs</b>	<b>£0</b>	<b>£54,600</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	
<b>CAPITAL INCOME</b>						
Government Grant	£0	£0	£0	£0	£0	
Developer Contributions	£0	£54,600	£0	£0	£0	Allocated by North Area Committee and adjusted to ensure appropriate fit to relevant contribution types
R&R funding (if applicable)	£0	£0	£0	£0	£0	
Earmarked Funds	£0	£0	£0	£0	£0	
Existing capital programme funding	£0	£0	£0	£0	£0	
<b>Total Capital income</b>	<b>£0</b>	<b>£54,600</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	
<b>NET CAPITAL BID</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	

## Bateson Green improvements: Revenue Costs

No extra revenue funding requirements as this is an existing play area. The cost of inspection is already included within revenue budgets.

	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
Maintenance						
Insurance	£0	£0	£0	£0	£0	
Operating costs	£0	£0	£0	£0	£0	
Staff (savings)/costs	£0	£0	£0	£0	£0	
Energy (savings)/costs	£0	£0	£0	£0	£0	
Other (savings)/costs	£0	£0	£0	£0	£0	
Existing budget provision	£0	£0	£0	£0	£0	
<b>Net Revenue Implications</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	

## Breakdown of Consultation Responses

Survey method	Number of responses	Like the design	Do not like the design	Unsure
Hard copies	19	17	1	1
Chypps survey of young people	19	19	0	0
Survey Monkey	39	26	2	11
<b>Total</b>	<b>77</b>	<b>62</b>	<b>3</b>	<b>12</b>

In percentage terms, this equates to liking the design at 81% with 3% disliking and 16% unsure.

The majority of unsure responses revolved around the two-seat swing unit which, on the consultation leaflet, indicates junior swings. The request was for a toddler cradle swing. This will now be installed ensuring both junior and toddler swings are present.

Further requests were made for skate ramps and zip lines. Due to the size of available area, and the limited availability of S106 devolved funding, it is not possible to accommodate these suggestions.

### Conclusion

The overwhelming majority of responses are in favour of the proposed design. Given that most of the 'unsure' responses have now been accommodated through the inclusion of a cradle swing, this strengthens the basis for proceeding with the proposed design.

## Bateson Green improvements: Cost Breakdown

<b>Play</b>	
Install Multi play unit Install swing unit Install arc tunnel (including appropriate surfacing)	£12,400.00
Supply and install tunnel	£1,100.00
Create mounds and Causeway entrance (Natural play)	£6,500.00
Officer costs (play-related)	£1,066.00
<b>Total</b>	<b>£21,066.00</b>
<b>Informal</b>	
Supply and plant sensory plants	£1,200.00
Remove existing play items and safety surface	£3,950.00
Dispose of existing tarmac surface and reinstate with improved surface	£2,550.00
Supply and install bow top & perimeter fencing	£8,500.00
Supply and Install 2 x easy gate (self-closing)	£800.00
Supply and install timber beams Supply log wall (including appropriate surfacing)	£12,400.00
5% contingency	£2,600.00
Officer costs (open space-related)	£1,534.00
<b>Total</b>	<b>£33,534.00</b>

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To: **North Area Committee - 31<sup>st</sup> March 2016**

Report by: Jackie Hanson  
Community Funding & Development Manager  
Communities, Arts & Recreation Service

Wards affected: Arbury, East Chesterton, King's Hedges, West Chesterton

## STRATEGIC REVIEW OF COMMUNITY PROVISION

### Not a key decision

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#### 1. Executive summary

- 1.1 To provide an update on the work of the review to date and outline proposals for the next steps of the information gathering exercise.
- 1.2 To provide initial findings from the audit of city-wide community facilities.

#### 2. Recommendations

The North Area Committee is recommended to:

- 2.1 Note the work of the review and initial findings of the city-wide community facilities audit.
- 2.2 Promote the 'call for evidence' stage of the review and encourage stakeholders to feed in their experience and evidence as detailed in sections 5 and 6 of this report.

#### 3. Background

- 3.1 In October 2015 the Community Services Committee considered a report on the strategic review of community provision and the Executive Councillor for Communities agreed **the approach** to the review to include:
  - An evidenced-based, strategic assessment of community provision to achieve agreed outcomes detailed in 3.2.

- The scope of the work to include City Council run centres, community development resource and support for communities, other community facilities, major growth sites, County Council libraries and the Council's Digital Transformation and Customer Access strategies
- **A work programme** considering current provision, need, opportunity, and future focus containing the following components:
  - An audit of facility provision which will also support the requirements for the interim arrangements for s106 and Community Infrastructure Levy (CIL) requirements
  - An analysis with partners of community and population requirements
  - Anti-poverty and Digital Transformation Strategy support requirements
  - Opportunity for collaboration with Property Services and other stakeholders such as the Library Service

### 3.2 **The outcomes** for this review are:

- Stronger communities (e.g. inclusive, connected, resilient, vibrant, good places to live)
- Council resources which are targeted to known need
- Savings – with a focus on reducing net cost by opportunity for further efficiency and generating increased income with the possibility of redirecting resources

## 4. Community Facility Audit 2015

- 4.1 In October 2015 we launched a survey to identify community facilities across the city available for use by local people. For the purpose of this review we used the following to define a 'community facility':

**Community facilities are buildings that are available for use by the wider community and/or for hire by local groups for a range of community/social activities and meetings, for at least some of their opening hours each week.**

- 4.2 These buildings could include schools, churches and libraries etc. whose primary function may not be a community facility but offered some use/space for wider community use for some of the time. The facilities had to be accessible to everyone in the community regardless of race, gender, religion, disability, sexual orientation and age.
- 4.3 The purpose of the audit was to understand the range of community facility provision across the city and where there is capacity or unmet



demand, to help inform future decision making, particularly in respect of planning and investment.

- 4.4 To maximise the use of the information the survey was divided into three sections to cover current use, current capacity and future development. Survey Monkey was used to enable efficient reporting.
- 4.5 A list of facilities was compiled using data from existing databases, planning and other research material. 161 venues were invited to complete the survey if they had facilities available for wider community use.
- 4.6 The survey was launched on 29.10.15 with a closing date of 26.11.15. (30.11.15 for schools). **75 facilities** responded to the survey which is a response rate of **46.58%**. Those that did not respond may not have community use at their facilities.
- 4.7 **Initial survey findings are attached as Appendix 1.**

## 5. Next Steps

- 5.1 To continue to build the evidence base to identify need across the city the next stage of the process will be to:
  - Map the community provision in Cambridge and the areas they service to see their locality and reach.
  - Use the survey and mapping information to launch a call for evidence asking a broad range of stakeholders to comment, sharing their experience of need, gaps, excess etc. of the current provision. Stakeholders would include elected members, residents, communities of interest and geography, professionals, equalities groups, statutory agencies, voluntary organisations, community groups, etc.
  - Prepare maps to overlay key data such as the indices of multiple deprivation (IMD), free internet access points, and the Health Joint Strategic Needs Assessments (JSNAs).
  - Data collection and analysis of City Council run centres
  - Collect expressions of interest in the wider review to help inform the ongoing consultation and engagement process, and to be able to keep people informed.

## 6. Call for Evidence

- 6.1 Between March and May 2016 we will collect feedback from a broad range of stakeholders regarding the survey findings. We are attending

this cycle of area committees and will launch a survey and hold focus groups to gather evidence in answer to:

- a.) Are there any other community facilities meeting our definition that we have not identified?
- b.) Are there any particular needs or gaps in the provision of community facilities across the city?
- c.) Is there any excess or surplus in the provision of community facilities across the city?

## **7. Expressions of Interest**

- 7.1 We will also be collecting expressions of interest in the wider review outcomes to help inform the consultation and engagement process and to be able to keep people informed.

## **8. Timetable**

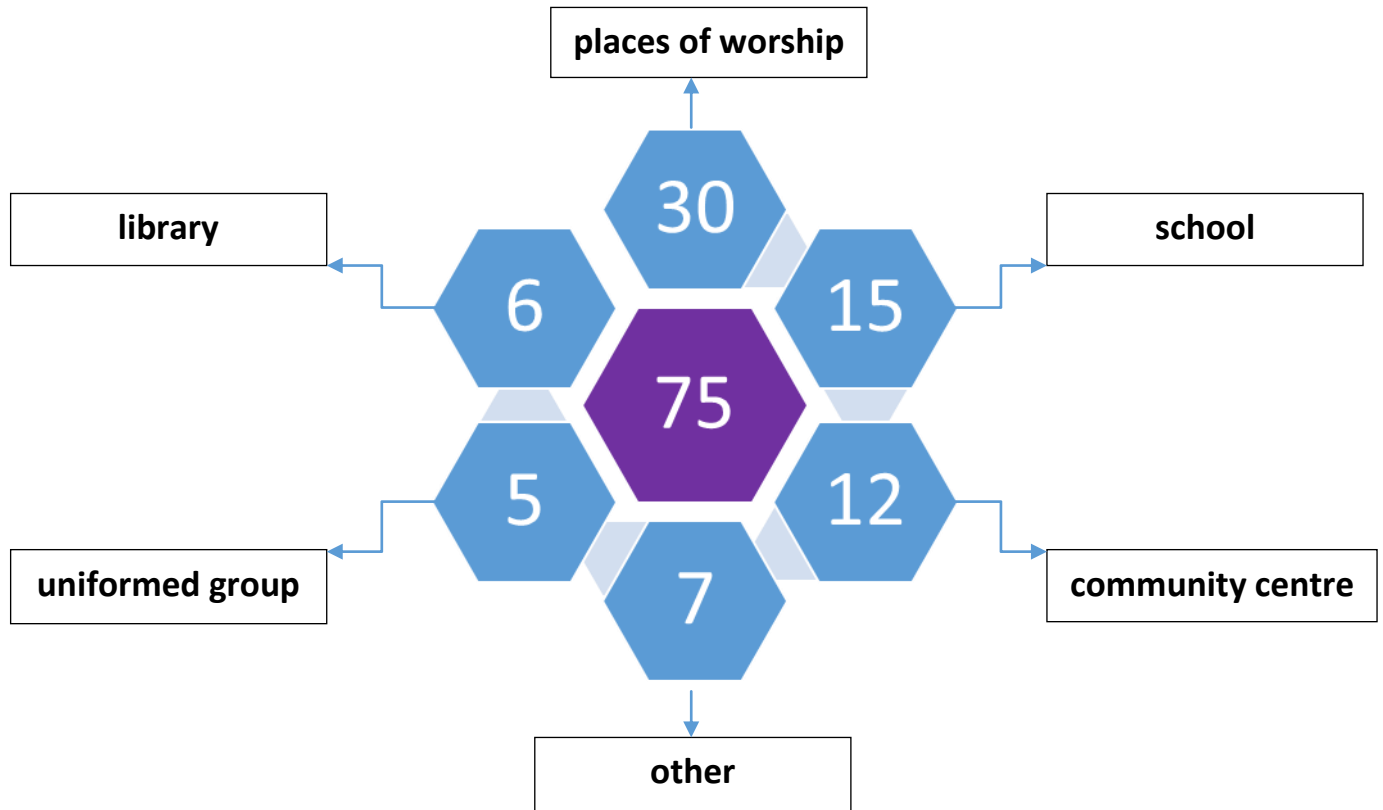
Mapping data	March – May 2016
Call for evidence	March – May 2016
Expressions of interest	March – May 2016
CS Scrutiny Committee – Need & Options	June 2016

## Community Facilities Audit 2015-16 - Initial Survey Findings

**75 surveys were completed**

(note: not all respondents completed every question)

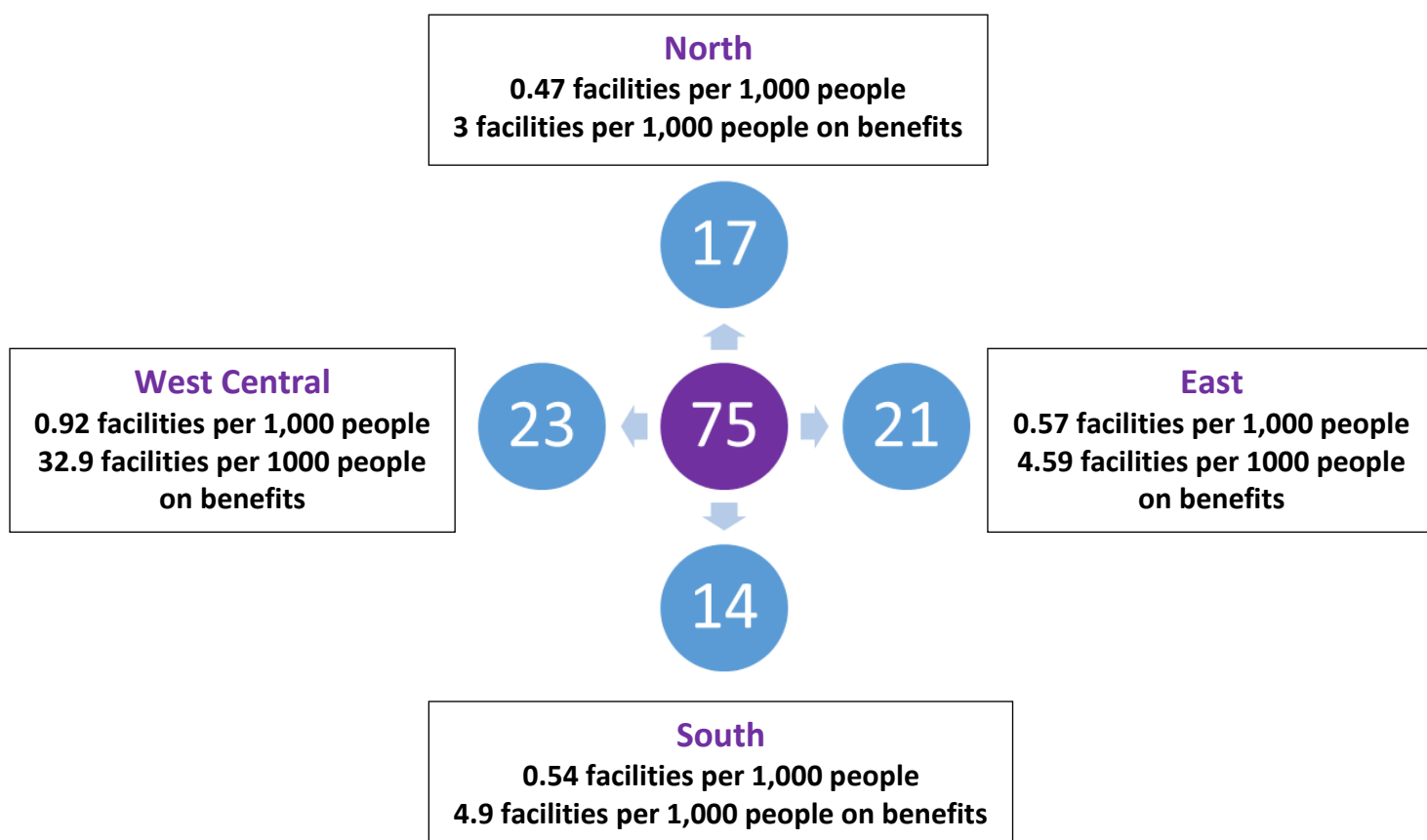
**Type of facility**



**General information**

- ◆ only 25 of the facilities were not run by voluntary or charitable organisations
- ◆ 36 of the facilities are available for community use for over 80% of the time their building is open  
only 11 are available for community use for less than 40% of the time their building is open
- ◆ only 8 do not have to turn down bookings
  - 15 have to turn down bookings at least once a week
  - 39 have to turn down bookings on at least a monthly basis
  - 34 say this is because the space required is already booked
  - Most try to signpost another facility
- ◆ 55 have community hire charge rates
  - 48 have business/commercial hire charge rates
  - 30 offer free or reduced price activities for people on low income or in receipt of benefits

## Location



## Facilities available

- ◆ 45 have car parking
- ◆ 40 have disabled parking
- ◆ 52 have cycle racks
- ◆ 65 are accessible by bus routes
- ◆ 18 have outdoor areas
- ◆ 62 have disabled access
- ◆ 59 have disabled toilets
- ◆ 8 have 'changing places' toilets
- ◆ 42 have baby changing facilities
- ◆ 39 have hearing loops
- ◆ 13 have cafes
- ◆ 57 have kitchens
- ◆ 38 have free Wi-Fi
- ◆ 11 have free computer access

## Activities taking place at the facilities

- ◆ 10 digital inclusion
- ◆ 11 computer skills
- ◆ 2 CAB advice
- ◆ 5 debt advice
- ◆ 11 foodbank
- ◆ 6 credit union
- ◆ 8 employment support
- ◆ 7 cooking classes
- ◆ 17 counselling
- ◆ 9 addiction support
- ◆ 27 language sessions
- ◆ 42 family and preschool
- ◆ 35 older people
- ◆ 41 youth
- ◆ 28 arts & crafts
- ◆ 43 general sport & physical activity



To: **North Area Committee - 31<sup>st</sup> March 2016**

Report by: Jackie Hanson  
Community Funding & Development Manager  
Communities, Arts & Recreation Service

Wards affected: Arbury, East Chesterton, King's Hedges, West Chesterton

## **AREA COMMITTEE COMMUNITY GRANTS 2016-17**

### **1. Executive summary**

- 1.1 This report details applications received to date for 2016-17 funding for projects in the North Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

### **2. Recommendations**

The North Area Committee Councillors are recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.6.
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
N1	50+ Friends	Monthly meetings and cooking project	800
N2	Arbury Carnival Committee	Arbury Carnival 2016	2,000
N3	Arbury Townswomen's Guild	10 monthly meetings	200
N4	Bengali Older Women	Weekly meetings	500
N5	Bermuda Community Room	18 winter teas and 12 suppers	450
N6	Bridho Society	Four trips	200
N7	Cambridge & District Citizen's Advice Bureau	Money and legal advice outreach project	3,000
N8	Cambridge Community Arts	3 art workshops + pop up cinema	0
N9	Cambridge Gymnastics Club	Freestyle group and Friday youth night	2,000
N10	Chesterton Community Association	Summer outing	460

N11	Chesterton Community Association	5 week cookery course	160
N12	Chesterton Festival Committee	Chesterton Festival 2016	2,500
N13	DEARA (Darwin, Erasmus, Akeman Street Residents Association)	Street party	800
N14	Friends of Histon Road Cemetery	Running costs - newsletter, website, insurance, meetings and events	400
N15	Friends of Mitcham's Corner	Christmas lights purchase, installation and event	0
N16	Friends of Mitcham's Corner	Meetings, website, communications	0
N17	GAP Learning CIC	2 'start your own' creative business courses	1,500
N18	Good Sounds	Weekly singing sessions	500
N19	Hurst Park Street Party	Street party	0
N20	King's Hedges Brownies	3 trips	400
N21	King's Hedges Guides	1 seaside trip and gymnastics session	250
N22	Knitted Together	Weekly knitting group	200
N23	Meadows Centre Bowlers	Weekly bowls session.	500
N24	The Meadows Children & Family Wing	Family activity programme and 6 week programme "All about Me"	5,000
N25	Oblique Arts	1 day arts festival Mitcham's Corner	0
N26	Red2Green	"Advance" course	0
N27	Romsey Mill	Girls group; trips; residential	2,500
N28	Rowan Humberstone Ltd	Community Development art workshops	0
N29	Arbury Manor Branch, Royal British Legion	Coach hire for day trip	300
N30	St Giles' Church	Annual Christmas Tree Festival	0
N31	Soni Koriz	Young Muslim girl's group	0
N32	The Sunshine Group	Two trips	300

<b>Budget available</b>	<b>£24,920</b>
<b>Total awards</b>	<b>£24,920</b>
<b>Budget remaining</b>	<b>£0</b>

### 3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Grants Team in Communities, Arts and Recreation who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

- 3.2 The 2016-17 grants were publicised via neighbourhood workers, in local publications and voluntary organisations newsletters, by posters and publicity leaflets and previous applicants were also invited to apply. 16 people representing 12 organisations attended a briefing held to explain the application process and eligibility criteria and priorities.
- 3.3 There is a total of £70,000 available across the four area committees for 2016-17 made up as follows:
- £60,000 Community Grants
  - £10,000 Safer City
- 3.4 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided £2,500 for each area committee. The amount available for each area is as follows:

<b>Committee</b>	<b>Community Grants %</b>	<b>Community Grants £</b>	<b>Safer City £</b>	<b>Total available £</b>
<b>North</b>	<b>37.37</b>	<b>22,420</b>	<b>2,500</b>	<b>24,920</b>
East	31.95	19,170	2,500	21,670
South	20.65	12,390	2,500	14,890
West Central	10.03	6,020	2,500	8,520
<b>Total</b>	<b>100</b>	<b>60,000</b>	<b>10,000</b>	<b>70,000</b>

- 3.5 In July 2014 the Community Services Scrutiny Committee considered revised priorities and outcomes for community, arts and recreation development funding which was renamed ‘Community Grants’ and agreed by the Executive Councillor for Community, Arts and Recreation. In addition to the Community Grants priorities the Area Committee Grants also have priorities reflecting the financial contribution made from the Safer City budget.

### **3.6 Area Community Grant Priorities and Outcomes**

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- **reducing social or economic inequality or**
- **tackling crime, the fear of crime or anti-social behaviour**

**and** by undertaking one of the following funding priorities:

- sporting activities
- arts and cultural activities

- community development activities
- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above
- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

3.7 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.8 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.9 Where no funding is proposed it will be due to one or more of the following not being adequately met:

- grant scheme priorities
- grant scheme outcomes
- identifying need
- quality or viability of the project
- or
- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
- organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

3.10 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

3.11 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.

3.12 In December 2016 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.

3.13 After the end of the financial year we will collect the monitoring reports for awards made during 2015-16 and circulate a summary to members. A list of awards to date for 2015-16 is attached as Appendix 2.



## Appendix 1 - North Area Committee Community Grant - Applications and Recommendations 2016-17

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
N1	50+ Friends	Monthly meetings; monthly affordable meal (also open to community); Christmas meal, BBQ and trips. Based at 82 Akeman Street	Reduce social isolation; improve mental and physical wellbeing; develop cohesion and integration within local community; reduce inequality through provision of an affordable, nutritious meal.	12-20 older people, some with disabilities and low income.	Full cost: £1,791 Income: £840	£951	£800
	Officer comment:	Recommend £800 towards monthly meetings and monthly cooking sessions only					
	Previous 2 years funding: not applied						
N2	Arbury Carnival Committee	Arbury Carnival on 11 <sup>th</sup> June 2016	Celebrate community cohesion; give local groups the opportunity to generate income; provide opportunity for support organisations to promote their activities and support local people.	3-5000 (40% Arbury, 10% E Chesterton, 40% King's Hedges, 5% W Chesterton)	Full cost: £5,475 Income: £2,280	£2,050	£2,000
	Officer comment	Recommend £2,000 contribution					
	Previous 2 years funding: not applied						
N3	Arbury Townswomen's Guild	Monthly meetings - speakers and room hire at Arbury Community Centre	Inform, educate and entertain members. For many members this is their only outing each month; they are mostly reliant on state pensions.	20 older people (12 Arbury, 2 E Chesterton, 3 King's Hedges, 1 W Chesterton) 2 East area	Full cost: £607 Income: £310	£297	£200
	Officer comment	Recommend £200 contribution					
	Previous 2 years funding: 15-16 £270 14-15: £330						
N4	Bengali Older Women	Weekly meeting costs (room hire and refreshments). Based at 82 Akeman Street	Reduce social isolation and improve wellbeing; overcomes cultural/ religious/ language barriers meaning they are unable to attend other local	20 older Bengali women (aged 50+)	Full cost: £832 Income: £0	£832	£500

			groups. Free meetings address economic disadvantage				
Officer comment	Recommend £500 contribution. Members could make small contribution						
Previous 2 years funding: New group							

N5	Bermuda Community Room	Contribute to cost of 18 afternoon teas and 12 winter suppers for local residents.	Many residents on lower incomes - not able to afford to travel to events outside their area and/or health problems make the distance a problem. Sessions improve community cohesion; reduce social isolation and mental health problems which are a particular issue during the winter months when bad weather can make it difficult to get out.	85 including older people. (50 Arbury, 35 King's Hedges)	Full cost: £1,962 Income: £1,137	£825	£450
	Officer comment	Recommend £450 contribution					
	Previous 2 years funding: 15-16: £500 14-15: £420						

N66	<b>Bridho</b>	2 trips for older Bengali women and 2 trips for older Bengali men.	Eliminate isolation and loneliness; provide social, practical and emotional support; entertaining, stimulating and beneficial activity programme for members and the community; equality and inclusion; offer worthwhile and challenging new experiences; empowerment of older people; generate interest and hobbies	30-40 older Bengali men + women (20 Arbury, 3 E Chesterton, 10 King's Hedges, 5 W Chesterton)1 South	Full cost: £800 Income: £600	£200	<b>£200</b>
	Officer comment	Recommend amount requested					
	Previous 2 years funding: 15-16: £1,000 14-15: £1,500						

<b>N7</b>	<b>Cambridge &amp; District Citizen's Advice Bureau</b>	Outreach service combining free legal advice with free money advice	Enable people facing financial hardship and/or legal difficulties and associated social and health problems to tackle their issues and learn how to better manage the issues themselves in the future. Will lead to reduced social and/or economic inequality; improved	200 (80 Arbury, 50 E Chesterton, 50 King's Hedges, 20 W Chesterton)	Full cost: £8,500 Income: £3,500	£5,000	<b>£3,000</b>
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N11	Chesterton Community Association	One five week cookery course for targeted people on low incomes. Based at Brown's Field Community Centre	Equip those on a low income with knowledge and guidance to reduce their dependence on junk food, enabling them to do the basics well and have more confidence in the kitchen.	10 residents (5 E Chesterton, 5 King's Hedges)	Full cost: £160 Income: £0	£160	£160
	Officer comment:	Recommend amount requested. Project delivered by older volunteers					
	Previous 2 years funding: 15-16: £787    14-15: £116, £650    2015-16 Section 106 Public Art £3,400						

N12	Chesterton Festival	Chesterton Festival 2016	Celebrate the diversity of Chesterton and encourage people to explore what is available locally in terms of social, education, recreation and other activities.	3,800 (200 Arbury, 2,000 E. Chesterton, 400 King's Hedges, 1,000 W Chesterton) 200 East	Full cost: £5,303 Income: £2,063	£3,240	£2,500
	Officer comment:	Recommend £2,500 contribution towards specific aspects					
	Previous 2 years funding: 15-16: £3,240 14-15: £4,320						

N13	DEARA (Darwin, Erasmus, Akeman Street Residents' Association)	Street party including preparation meetings and follow up events	Promote community cohesion; positive activity; reducing social isolation; tackling crime; the fear of crime and anti-social behaviour.	150-200 local residents (Arbury)	Full cost: £1,629 Income: £150	£1,479	£800
	Officer comment:	Recommend £800 contribution					
	Previous 2 years funding: Not applied						

N14	Friends of Histon Road Cemetery	Running costs (including newsletters, website, publicity, insurance, meeting and event costs).	To protect and enhance the cemetery for public benefit; to ensure public access to the cemetery; need to sustain active community awareness and involvement in on-going care and maintenance.	1,200 North (800 Arbury, 200 E Chesterton, 200 W Chesterton) 800 W Central.	Full cost: £3,148 Income: £1,948	£1,200	£400
	Officer comment	Recommend: £400 contribution					
	Previous 2 years funding: 15-16: £1,200 14-15: £1,200						

N15	Friends of Mitcham's Corner	Permanent wrapping for three trees with fairy lights to be switched on every Christmas	Bring together the local and wider community at the Christmas switch-on event and market. Encourage local residents to be part of and involved with the changes to the area. Improve this much neglected area so it becomes a more positive and vibrant place.	19,000 (1,000 Arbury, 8,000 E Chesterton, 2,000 King's Hedges, 8,000 W Chesterton)	Full cost: £8924 Income: £4,000	£4,924	£0
	Officer comment:	Recommend no award. Previously funded lights as a one-off					
	Previous 2 years funding: £1,423 (lights); 14-15: £1,000 £910 2015-16: Section 106 Public Art award £5,000 for Mitcham's Models						

N16  Page 69	Friends of Mitcham's Corner	Running costs (including public meetings, website, printing).	Implementation of the Mitcham's Corner 'opportunity area' as proposed in the draft Local Plan, ensuring the public and traders are consulted with and kept informed. Improve a socially rundown area and get rid of a socially disruptive hostile gyratory system.	8000 (W Chesterton)	Full cost: £819 Income: £127	£692	£0
	Officer comment	Recommend no award. Previously funded start up.					
	Previous 2 years funding: 15-16: £600 ( £1,423 (lights) 14-15: £1,000, £910    Section 106 Public Art award £5.000 for Mitcham's Models						

N17	Gap Learning	"Craftworks Rocks" courses: 1."Woodworks" carpentry project 2. "Craftworks" making and selling hand-crafted magnets. Based at The Meadows Community Centre.	Many learners have mental ill-health, long term physical problems, drug/alcohol misuse or challenging behaviours. Overall aim is to create financial independence. Aim to target men and young fathers close to venue	10 each age 20-26 - 7 Arbury; 2 E Chesterton ; 7 Kings Hedges ; 2 W Chesterton	Full cost: £3,687 Income: £250	£3,437	£1,500
	Officer comment:	Recommend: £1,500 contribution to a project to be agreed with officers					
	Previous 2 years funding: 15-16: £1,900						

N18	Good Sounds	Weekly singing sessions plus musical instruments, workshops, performances and other associated costs. Based at 82 Akeman Street	Encourage community cohesion; bring together people who might not ordinarily connect with each other. Reduce social isolation; promote co-operation and mutual support between members.	9-10 older people and those with mental health issues (7 Arbury, 2 King's Hedges)	Full cost: £3,342 Income: £864	£1,803	£500
	Officer comment:	Recommend £500 contribution for room hire.					
	Previous 2 years funding: New group						

Page	N19	Hurst Park Estate Street Party	Street party for residents with a theme around the Queens 90 <sup>th</sup> birthday celebration	Improve community cohesion and improve neighbourly relations for families as well as young and older people.	400-500 (20 Arbury, 20 E Chesterton, 10 King's Hedges, 400 W Chesterton)	Full cost: £1,000 Income: £500	£500	£0
		Officer comment:	Recommend no award					
		Previous 2 years funding: 15-16: did not apply. 14-15: £500						

N20	Kings Hedges Brownies	Three day trips to a farm, zoo and safety centre.	Trips provide only opportunity to leave their local estate and experience the natural world. Many come from low income and/or single parent families and live in flats. Four have significant learning and physical disabilities and struggle to access other mainstream activities.	24 girls aged 7-10 (8 Arbury, 16 King's Hedges)	Full cost: £1,112 Income: £712	£400	£400
	Officer comment	Recommend £400 for coach only					
	Previous 2 years funding: 15-16: £500      14-15: £851						

<b>N21</b>	<b>Kings Hedges Guides</b>	Day trip to the coast and a gymnastics activity	Affordable day out for young girls from low income families, for many it will be the only trip they go on this year. Provide access to a sporting activity seen by many of the groups as a luxury.	16 girls aged 10-14 years (8 Arbury, 8 King's Hedges)	Full cost: £450 Income: £125	£325	<b>£250</b>
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	Officer comment:	Recommend £250 contribution (£85 for gymnastics activity and £165 for transport only on the trips)							
	Previous 2 years funding: not applied previously								

N22	Knitted Together	Weekly knitting group based at The Meadows Community Centre	Promote locally available craft activities to all; provide social network; develop self-confidence through achieving a goal; improve community cohesion (overcome language and cultural barriers). Provide free activity to those on low income.	7-11 older /disabled people	Full cost: £553 Income: £0	£553	£200
	Officer comment	Recommend £200 contribution towards room hire only					
	Previous 2 years funding: 15-16: £300 14-15: £300						

N23  Page 7	Meadows Centre Bowlers	Contribute to costs of weekly indoor bowls sessions (room hire, insurance and equipment).	To keep physically active, healthy and reduce isolation	10 older people; 2 South Cambs	Full cost: £1,398 Income: £850	£548	£500
	Officer comment:	Recommend £500 contribution towards room hire only					
	Previous 2 years funding: 15-16: £733 14-15: £1,000						

N24	The Meadows Children & Family Wing	Programme of family activities - drop-in sessions for families with preschool children; 2 weekly term-time clubs for children age 5-11; 6 week programme for 8 disadvantaged women	Reduce social isolation; improve health and wellbeing; reduce inequality for those on low incomes; enable local families to have a say in local services. Users are particularly disadvantaged	630 North children and women (300 Arbury, 15 East Chesterton, 315 King's Hedges). 70 outside city	Full cost : £67,562 Income: £62,562	£5,000	£5,000
	Officer comment:	Recommend amount requested					
	Previous 2 years funding: 15-16: £1,217 NAC; 14-15: £1,500 (NAC);						

<b>N25</b>	<b>Oblique Arts</b>	One day festival at Mitcham's Corner with community activities	Community cohesion and awareness raising of community groups and projects. Local businesses, community	750 (50 Arbury; 300 East Chesterton; 100	Full cost: £4,100 Income:	£3,900	<b>£0</b>
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		and 4 art workshops in September 2016	groups, children, economically marginalised groups.	Kings Hedges; 300 West Chesterton).	£200		
	Officer comment: Recommend no award						
	Previous 2 years funding: Not applied						

<b>N26</b>	<b>Red 2 Green</b>	Pay for individuals to attend the 'Advance' course which improves employment (and volunteering) prospects for people with disabilities.	Support adults with disabilities and poor mental health into employment (either through volunteering or paid work). The clients need support due to lack of confidence	5 people with disabilities (all Arbury).	Full cost: £4,198 Income: £0	£4,198	<b>£0</b>
	Officer comment	Recommend no award 0 £2,500 main grant award					
	Previous 2 years funding: none						

<b>N27</b>	<b>Romsey Mill</b>	Term time, weekly, evening girls group at The Meadows using creative arts, expression and open discussion; 3 local trips; residential activity (Hunstanton)	Reduce social isolation and increase self-esteem by providing a safe and consistent environment to build healthy relationships, boundaries and role models for vulnerable, marginalised young women. 25 hard to reach, marginalised women aged 14-19	(14 Arbury; 3 East Chesterton; 5 King's Hedges; 3 West Chesterton)	Full cost £12,348 Income: £7,420	£4,928	<b>£2,500</b>
	Officer comment:	Recommend £2,500 contribution towards cost of youth club only					
	Previous 2 years funding: 14-15: £5,000						

<b>N28</b>	<b>Rowan Humberstone Ltd</b>	4 inclusive art workshops at Rowan Humberstone or Museum of Cambridge on River Cam history; day long workshop at Chesterton Community Fun Day.	Development of new, lasting relationships. Open up dialogue, strengthen existing relationships and trust between Cambridge wide-ranging communities and the socially excluded and vulnerable communities. 200 residents	30 Arbury, 40 E Chesterton, 40 Kings Hedges, 10 Abbey 10 Romsey 10 Cherry Hinton, 10 Castle 50 W Chesterton	Full cost £2,036 Income: £250	£1,786	<b>£0</b>
	Officer comment:	Recommend no award. City wide project.					
	Previous 2 years funding: not applied. Public Art 2015-16: up to £2,000 for public art at group's premises.						



N29	Royal British Legion Arbury	Pay for cost of coach to visit The Poppy Factory in Richmond.	Most of members are elderly and disabled and few could manage public transport and are unable to get out without help. Many live on a restricted income and live very lonely lives.	30 older people. (9 Arbury, 10 E Chesterton, 7 King's Hedges, 4 W Chesterton)	Full cost: £500 Income: £0	£500	£300	
	Officer comment	Recommend £300 contribution						
	Previous 2 years funding: 15-16: £440 14-15: £500							

N30	St Giles Church	8th Annual Christmas Tree Festival. Community groups each decorate a tree, which are then displayed as part of the festival for 10 days.	To use church as a place of stillness and tranquillity. Visitors step into a place of warmth and beauty, appreciate scent of trees, fun of decorations and enjoy peace which will reduce social and economic inequality regardless of wealth and background.	450 North: 280 decorators; 3-400 to programmed events; 100 visitors. 435 from West Central	Full cost: £1,650 Income £600	£1,050	£0
	Officer comment:	Recommend no award					
	Previous 2 years funding: 15-16: £700 from North and £365 from West Central						

N31	<b>Soni Koriz</b>	Weekly young Muslim girls group based at 82 Akeman Street + 1 trip	Girls given a voice, gain confidence, increase self-esteem especially with abuse received due to wearing the hijab and threats around terrorism.	10-20 young girls all Arbury	Full cost: £1,712 Income: £0	£1,712	£0
	Officer comment:	Recommend no award. Community Development Officer to work with group to develop project					
	Previous 2 years funding: none						

N32	Sunshine Group	Pay for day trip to the coast and a boat trip down the River Cam	Many members have little opportunity to get out, many have disabilities and are on a low income and need opportunities to meet others.	13 North; people aged 75-85 (13 E Chesterton) 2 South	Full cost: £410 Income: £0	£410	£300
	Officer comment	Recommend £300 contribution					
	Previous 2 years funding: 15-16: £100 14-15: £280						

## Appendix 2 – 2015-16 Awards

Organisation	Purpose	Award
Arbury Manor Branch, Royal British Legion	Coach hire for day trip	440
Arbury Townswomen's Guild	10 monthly meetings	270
Bermuda Community Room	22 winter teas and suppers	500
Bridho Society	Four trips and two joint Eid parties	1,000
Cambridge Community Arts	Two 10 week creative activity programmes for young people	3,500
Chesterton Community Association	Summer outing	787
Chesterton Eagles FC	Start-up girl's football team age 7- 8	500
Chesterton Festival Committee	Chesterton Festival 2015	3,240
Chesterton Garden Club	Outing	300
City Life Church Cambridge Trust	10 week Parenting Puzzle Programme	1,000
Darwin Drive Youth Association	Weekly football sessions; three trips	1,000
Friends of Histon Road Cemetery	Running costs - newsletter, website, insurance, meetings and events	1,200
Friends of Milton Road Library	2 community notice boards	250
Friends of Mitcham's Corner	Meetings, website, communications	600
Friends of Mitcham's Corner	Christmas lights purchase, installation and event	1,423
GAP Learning CIC	2 Craftworks 'start your own' creative business courses	1,900
King's Hedges Brownies	2 trips	500
Knitted Together	Weekly knitting group	300
Meadows Bowlers	Weekly bowls session.	733
Meadows Children & Family Wing	6 week programme "All about Me"	1,217
Moonbeams Preschool/ CFW	Replacement shed; purchase of a Play Pod	2,000
North Cambridge Sports Association	Weekly football, badminton and basketball sessions	1,000
Rainbow Playgroup	Storage shed and playhouse	470
Sin Cru	"Watch me now" busking project	2,000
St Georges Over 60s Club (WRVS)	Programme of activities including talks, demonstrations, AGM and events.	500
St Giles' Church	Annual Christmas tree festival	700
Sunshine Group	Christmas outing	100
Under 5s Roundabout	2 trips + West Central (£300)	100



## Cambridge City Council

**To:** North Area Committee 31/03/2016

**Report by:** Simon Payne,  
Director of Environment

**Wards affected:** West Chesterton, Kings Hedges, East Chesterton,  
Arbury

### **ENVIRONMENTAL IMPROVEMENT PROGRAMME (EIP)**

#### **1.0 Executive summary**

- This report requests that the Committee determine which of the proposed new EIP schemes are allocated funding as part of the 2016-17 Environmental Improvement Programme, from those listed in Appendix A of this report.

#### **2.0 Recommendations**

The North Area Committee is recommended:

- 2.1 To note the utilisation of £5,954 of remaining North Area EIP funding to the provision and maintenance of 36 hanging baskets along Chesterton High Street during 2015-16.
- 2.2 To allocate funding in 2016-17 of £5,954 for the annual provision and maintenance of 36 hanging baskets along Chesterton High Street, and £662 for 4 hanging baskets in Campkin Road (due for installation from spring 2016).
- 2.3 To consider the allocation of the remaining £43,704 to the list of proposed projects in Appendix A of this report.
- 2.4 To approve those projects for implementation, subject to the schemes being deliverable, obtaining consents necessary, positive consultation where required and final approval by Ward Councillors.
- 2.5 To note the progress of existing schemes listed in Appendix C of this report.
- 2.6 To consider a second EIP application invitation round during 2016-17 to utilise any funding uncommitted from the present round plus any savings arising from the delivery of previously committed schemes.

### **3.0 Background**

- 3.1 The Environmental Improvement Programme (EIP) funds and delivers small scale projects around the city that make a lasting and noticeable improvement to streets and public places. The programme was reviewed during 2015 to put more emphasis on smaller, community supported applications that can be developed and delivered more quickly. The programme eligibility criteria are attached at **Appendix D**.
- 3.2 The programme is supported up to year 2019-20 with an annual capital budget which is split across the council's four areas depending on population, with devolved decision making to Area Committees to allocate the budget available to project applications each year.
- 3.3 There were no new EIP projects adopted during 2015-16. However, £30,000 was provided in order to enable Cambridgeshire County Council to undertake a programme of Local Highways Improvements (LHI) across the city, and in North area some £5,954 of remaining funding from previous years was utilised in order to continue to provide summer hanging baskets in Chesterton High Street.
- 3.4 Progress in implementing previous programme commitments is outlined in **Appendix C**. Some of these have been dependent on staffing availability within the County Council's highways service, and regrettably there have been delays in the completion of some projects. Liaison is continuing in order to expedite delivery.
- 3.5 Appendix C includes details of some schemes aimed at improving damage to verges caused by vehicular parking and access to off-street parking facilities. A significant number of areas across Cambridge are suffering similar problems, many of which have been subject to bids for improvements through EIP rounds. A review is underway of the effectiveness of the most recent work undertaken.

### **4.0 2016-17 Year Applications**

- 4.1 The budget available to develop and deliver new EIP projects across North area has been reduced from £59,200 in 2014-15 to £50,320 annually from 2016 to 2020. This is in order to support the city-wide £30,000 contribution to ensure an LHI programme can be delivered across Cambridge, where the majority of costs involved are met by the County Council.

- 4.2 The revised annual budget available in 2016-17 has two existing funding commitments; £5,954 for the annual provision of summer hanging baskets in Chesterton High Street, plus a further £662 for the provision of new summer hanging baskets adjacent to the shops in Campkin Road from spring 2016. This leaves a final budget available for the application to new projects of some £43,704.
- 4.3 Preliminary feasibility work has been carried out on each of the schemes that have been suggested for the 2016-17 Environmental Improvement Programme. This included an initial assessment of the likely costs involved in delivering those projects considered, at this stage, to be potentially feasible.
- 4.4 The table in **Appendix A** lists all of the schemes that could be feasibly considered as part of this year's EIP Programme, should they be allocated funding by North Area Committee. Copies of all completed application forms received are included at **Appendix B**.
- 4.5 The total anticipated cost of the schemes listed in Appendix A (£23,000) is some £20,704 less than the budget available for application to new schemes in 2016-17 (£43,704). Area Committee is therefore able to support all of the applications received that are considered at this stage to be feasible to implement.
- 4.6 It is possible that there could be further savings arising from the delivery of projects from previous years outlined in Appendix C, which might be carried forward and added to the budget for 2016-17. The precise amount has yet to be quantified and is dependent on final out-turn costs of projects currently being completed. It might however provide some contingency for any unforeseen costs incurred in delivering those new projects adopted this round from those listed in Appendix A.
- 4.7 Following the review of EIP operating process in 2015, Area Committees are now able to consider more than one application round each year; depending on resource availability. Given the anticipated programme financial position outlined above, it is suggested that a further application round might be considered this autumn in order to fully commit the funding available in 2016-17. The focus would need to be on small, straightforward projects that could be delivered within a time frame of a few months.
- 4.8 One of the schemes that has been suggested for this year's programme has not been included in Appendix A. Table 1.0 below

provides a summary of this along with identified difficulty with progressing this project at the current time.

Scheme	Position
<p>N5</p> <p>Green End Road, East Chesterton, adjacent to Nuffield Road junction.</p> <p>T Replacement for the well-used bus shelter that had to be removed recently following vehicular damage.</p> <p>T Cllr M Abbott, East Chesterton</p>	<p>The removed bus shelter was privately funded and maintained by a commercial company under contract to the City Council (Adshel).</p> <p>This contract is due to conclude in 2019, and the intentions of the company on the replacement of this shelter are being sought.</p> <p>Whilst the current difficulties and aspirations are recognised, unfortunately at the present time it would not appropriate be to consider committing EIP funding to its replacement.</p>
1	
1	

**Table 1.0; Schemes in development, to be delivered by others, or not feasible.**

## 5.0 Background papers

None

## 6.0 Appendices

### APPENDIX A

Summary of Feasible EIP Schemes for 2016-17.

### APPENDIX B

Further Details of EIP Scheme Applications Received.

### APPENDIX C

Progress on Existing EIP Schemes.

### APPENDIX D

EIP Eligibility Criteria.

## 7.0 Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	John Richards
Author's Phone Number:	01223 458525
Author's Email:	<a href="mailto:john.richards@cambridge.gov.uk">john.richards@cambridge.gov.uk</a>

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## APPENDIX A: SUMMARY OF FEASIBLE EIP SCHEMES FOR 2016/17 - NORTH AREA

No.	Scheme Title	Scheme Description	Promoted by	Ward	Estimated Cost £	Secured funding contributions £	EIP Allocation requested	Comments
N1	French's Road to Harvey Goodwin Avenue footpath	Improve surface of well used connecting footpath link to school, and improve lighting (by adding additional lamp column and / or cutting back overhanging trees).	Cllr M Todd-Jones	Arbury	10,000	-	10,000	Land understood to be in private ownership, possibly by Cambridgeshire County Council - but is not adopted public highway. Subject to obtaining the necessary consents, the work would compliment Local Highways Improvement work undertaken during 2015-16. Requires further investigation. Ongoing maintenance requirements and responsibilities currently unclear.
N2	Hazelwood Close and Molewood Close	Improvement of shrub beds and surrounds across estate.	Cllr C Perry (via Cllr M Todd-Jones)	Arbury	5,000	-	5,000	The childrens' play area fronting 91 - 98 Hazelwood Close has been identified as an example in need of improvement. This is City Council maintained land, but other areas could be a highways maintenance responsibility. Requires further investigation. Any new planting likely to become the responsibility of the City Council to maintain. Provisional sum for selective improvements
N3	Carlton Way shops forecourt	Repairs to brick wall and renewal of timber rail fencing that are in deteriorating condition.	Cllr C O'Reilly (via Cllr M Todd-Jones)	Arbury	3,000	-	3,000	The brick wall appears to mark the boundary between the shop forecourt area and public footway. Both this, and the adjacent timber fencing, are most likely to be City Council maintained assets. Ownership, responsibility to maintain and any consents necessary would require establishing prior to progressing works. Provisional sum for selective repairs to areas most in need

APPENDIX A

N4	Trafalgar Street at junction with Victoria Avenue	Installation of dropped kerbs on either side of Trafalgar Street to assist crossing the road.	County Cllr J Scutt	West Chesterton	5,000	-	5,000	There are no dropped kerbs provided at this busy crossing point. They would be difficult and costly to achive given the site limitations. Provisional sum to allow consideration of alternative options. Highway authority, and owners of utility equipment affected,approval would be needed.
				TOTAL	23,000	0	23,000	

## Environmental Improvement Programme (EIP)

### 2016-17 Year Applications

Please complete and return to [eipprojects@cambridge.gov.uk](mailto:eipprojects@cambridge.gov.uk) by end of 29 February 2016

First Name

Surname

Organisation

Address

Post Code

Telephone

Email Address

Location of suggested Environmental Improvement

Are your 3 Area Ward Councillors supportive? Yes ☒ No ☐

Issue/Problem – please outline what you would like your application to address:

Very poor surface + inadequate lighting / over hung by trees.

Suggested Solution – please outline how you feel your objectives might be best met:

Resurface footpath, level / block around base of existing tree, half-way along path. Add a lighting column, or cut back overhanging trees.

Benefits to the Local Area – please outline who would benefit, and how:

Footpath is heavily used by local residents and in particular by parents and young children using the path to access St. Luke's Primary School.



## Environmental Improvement Programme (EIP) 2016-17 Year Applications

Please complete and return to [eipprojects@cambridge.gov.uk](mailto:eipprojects@cambridge.gov.uk) by end of 29 February 2016

First Name

Surname

Organisation

Address

Post Code

Telephone

Email Address

Location of suggested  
Environmental Improvement

planting beds and surrounds in Hazelwood &  
Spencewood Close

Are your 3 Area Ward  
Councillors supportive?

Yes

☒

No

☐

Issue/Problem – please outline what you would like your application to address:

Many plant beds and surrounding areas require  
improvement, tidy surrounds – e.g. area around play  
area fenced by nos. 21 – 28, Hazelwood Close

Suggested Solution – please outline how you feel your objectives might be best met:

Re-state where necessary boundary demarcation  
around plant beds / any brick surrounds.

Benefits to the Local Area – please outline who would benefit, and how:

Improve local environment / residential amenity.

## Environmental Improvement Programme (EIP)

### 2016-17 Year Applications

Please complete and return to [eipprojects@cambridge.gov.uk](mailto:eipprojects@cambridge.gov.uk) by end of 29 February 2016

First Name

Surname

Organisation

Address

Post Code

Telephone

Email Address

Location of suggested Environmental Improvement

Are your 3 Area Ward Councillors supportive? Yes ☐ No ☐

Issue/Problem – please outline what you would like your application to address:

*Brick feature that runs parallel to the frontage of Carlton Way shops is in poor condition plus adjacent knee-rail fencing / posts may require renewal.*

Suggested Solution – please outline how you feel your objectives might be best met:

*Repair brickwork / concrete on brick feature, replace knee-rail fencing where appropriate.*

Benefits to the Local Area – please outline who would benefit, and how:

*Improve amenity around the Carlton Way shops for local residents.*



## Environmental Improvement Programme (EIP)

### 2016-17 Year Applications

Please complete and return to [eipprojects@cambridge.gov.uk](mailto:eipprojects@cambridge.gov.uk) by end of 29 February 2016

First Name	<input type="text" value="Jocelynn"/>
Surname	<input type="text" value="Scutt"/>
Organisation	<input type="text" value="Cambridgeshire County Council"/>
Address	<input type="text" value="Shire Hall, Castle Hill, Cambridge"/>
Post Code	<input type="text"/>
Telephone	<input type="text"/>
Email Address	<input type="text"/>
Location of suggested Environmental Improvement	<input type="text" value="Trafalgar Street/Victoria Avenue&lt;br/&gt;West Chesterton"/>
Are your 3 Area Ward Councillors supportive?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Issue/Problem – please outline what you would like your application to address:

Dropped kerbs are relatively rare in West Chesterton, although essential for safe access for persons with a disability, particularly those using wheelchairs and/or motorised scooters for mobility. They also serve the purpose of safe access for persons wheeling pushchairs and buggies, delivery people with trolleys, tourists and residents with wheeled suitcases, cyclists – particularly but not only those transporting children as well as themselves.

The nominated location is an important access point for all the above, with a particular emphasis on those using wheelchairs and/or motorised scooters for mobility, persons with double callipers and other mobility difficulties.

Dropped kerbs here would serve the community well – both the residential community, service providers, and people coming into the area which increasingly is a hub of activity – shops, cafes, pubs, etc – to which all should have ready access, including all those nominated in the foregoing and particularly persons using mechanical means for mobility (through disability – the principal and abiding though not only aim of this application) as well as cyclists, people wheeling young children, etc.

Suggested Solution – please outline how you feel your objectives might be best met:

Dropped kerbs, as above.

## Environmental Improvement Programme (EIP) 2016-17 Year Applications

Please complete and return to [eipprojects@cambridge.gov.uk](mailto:eipprojects@cambridge.gov.uk) by end of 29 February 2016

First Name	<input type="text" value="Margery"/>
Surname	<input type="text" value="Abbott"/>
Organisation	<input type="text" value="Cllr for East Chesterton Ward"/>
Address	<input type="text"/>
Post Code	<input type="text"/>
Telephone	<input type="text"/>
Email Address	<input type="text"/>

Location of suggested  
Environmental Improvement

Are your 3 Area Ward  
Councillors supportive?

Yes

No

Issue/Problem – please outline what you would like your application to address:

Suggested Solution – please outline how you feel your objectives might be best met:

Benefits to the Local Area – please outline who would benefit, and how:

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**APPENDIX C: PROGRESS OF EXISTING EIP SCHEMES - NORTH AREA**

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
1	Downhams Lane Hedge Renovation	Renovation of existing hedge owned by the University	Ward Councillors	Kings Hedges/ West Chesterton	6,000	Completed	Planting works now completed.
2	East Chesterton Halingway - Tree Planting and Benches	Tree planting on the East Chesterton Halingway and the installation of new benches.	Ward Councillors	East Chesterton	4,000	Completed	Bench installation now completed.
3	Union Lane and Scotland Road	Replacement bench, junction of Union Lane and Scotland Road & Planting works.	Ward Councillors	East Chesterton	4,000	Completed	Planting works now completed.
4	Chesterton Road / Herbert Street Improvements	Re-orientation of the junction to provide better for pedestrians and cyclists and users of the Co-op store.	Ward Councillors	West Chesterton	8,000	Completed	Scheme completed but aspiration for further improvements funded as a separate Local Highways Improvement project in 2016-17.
5	Arbury Road / Hanson Court Tree Removal	Removal of Leylandi trees on Arbury Road behind the houses on Hanson Court. Area then topsoiled and grass seeded.	Cllr K Price	Arbury	13,000	Completed	N/A
6	Ramsden Square / Kings Hedges Road Verge Parking	Traffic Regulation Order to prohibit parking on grass verges on part of Kings Hedges Road and in Ramsden Square.	Cllr K Price	Kings Hedges	3,000	Summer / Autumn 2016	Consultation completed. North Area Committee support for formal Traffic Order advertisement currently awaiting County Council resource to process. Opportunities to support under review.
7	Fen Road Traffic Calming Improvements	Review and revise the existing traffic calmed features along Fen Road up to and beyond the railway line.	Former Cllr T Ward	East Chesterton	20,000	Summer / Autumn 2016	Scheme for Water Street end being developed by County Council in conjunction with S106 and Cycleways funded improvements.

# APPENDIX C

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
8	Fallowfield Loop Closure	Sever loop around estate which encourages 'racers' and / or vehicles driving faster than is necessary. A raised planted area with bollards proposed to block off the loop to provide a robust restriction.	Ward Cllrs	East Chesterton	15,000	Completed	Effectiveness being monitored, particularly a possible need for additional signing and parking restrictions.
9	Green End Road Pedestrian Crossing	Improvements to the visibility of the pedestrian crossing on Green End Road just up from the Green Park junction by replacing the planting.	Cllr G Bird	East Chesterton	2,500	N/A	Scheme on hold due to developing County Council City Deal proposals for corridor. Review thereafter.
10	Green End Road Tree Planting	New tree planting along northern section of Green End Road.	Cllr G Bird	East Chesterton	8,500	N/A	Scheme on hold due to developing County Council City Deal proposals for corridor. Review thereafter.
11	Fen Road adjacent to former Penny Ferry PH and Haylingway	Improve forward visibility, and safety, for users of the path on the south side of Fen Road adjacent to the parking bays and Haylingway access.	County Cllr I Manning	East Chesterton	1,000 EIP plus 10,000 County LHI	Completed	County Council Local Highways Improvement delivered project.
12	Campkin Road hanging baskets	4 hanging baskets for the lamp posts on Campkin Road opposite the shopping area.	Cllr K Price	Kings Hedges	2,500	Summer 2016	Lamp post brackets and hanging baskets ordered for installation for summer 2016.
13	Brimley Road verge reinforcement	Combination of verge protection and strengthening work along part of Brimley Road to resist vehicular damage. Additional waiting restrictions around junctions.	Cllr M Todd-Jones	Arbury	1,000 EIP plus 10,000 County LHI	Completed	Scope limited due to reduced allocation. Effectiveness of work undertaken being monitored, given potential demand elsewhere across city.
14	Sherbourne Close tree	Plant tree at entrance to Sherbourne Close to replace previous tree. Add flower display.	County Cllr I Manning & former Cllr S Kerr	East Chesterton	3,000	Completed	Replacement tree planted. Bulb planting undertaken as a community project.

# APPENDIX C

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
15	Chesterton Road near Elizabeth Way	Improvements to Chesterton Road near to Church Street, and either side of the signalled crossing of Elizabeth Way, to improve pedestrian and cyclist separation.	County Cllr I Manning	East Chesterton & West Chesterton	1,000 EIP plus 10,000 County LHI	Completed	County Council Local Highways Improvement delivered project. Layout adjacent to Elizabeth Way amended only.
16	Chesterton High Street by Haymakers Pub / Union Lane junction	Missing bollards along footway adjacent to Pub to be reinstated.	County Cllr I Manning & former Cllr S Kerr	East Chesterton	1,000	Spring 2016	Missing bollards to be replaced by County Council highways maintenance team. Chasing progress.
17	Mariners Way	Improvements to separate pedestrian and cycle movements in Mariners Way on the east side of the Elizabeth Way bridge underpass.	County Cllr I Manning	East Chesterton	1,000 EIP plus 10,000 County LHI	Completed	County Council Local Highways Improvement delivered project.
18	Carlton Way verge reinforcement	Combination of verge protection and strengthening work along part of Carlton Way to resist vehicular damage.	Cllr M Todd-Jones	Arbury & West Chesterton	5,000 EIP plus 10,000 County LHI	Completed	Effectiveness of work undertaken being monitored, given potential demand elsewhere across city.
19	Ashfield Court replanting	Improve visual appearance of area by replanting green areas of Ashfield Court.	County Cllr I Manning & former Cllr S Kerr	East Chesterton	5,000	Completed	Landscaping and fencing works completed, further planting under review.
20	Green End Road Rec park entrance	Cam Causeway entrance to Green End Road recreation ground. Improvements to staggered entrance gate arrangement and replacement of section of missing fencing.	County Cllr I Manning & former Cllr S Kerr	East Chesterton	5,000	Completed	N/A

# APPENDIX C

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
21	Church Street / High Street junction, Chesterton	Protection for grass on the left side (approaching from Church Street) of this junction to improve drainage and look of corner. Might include new low level planting or fencing.	County Cllr I Manning, Cllr G Bird & former Cllr S Kerr	East Chesterton	5,000	Summer 2016	Improvements being considered by County Council highways maintenance team, who have had difficulty resourcing. Liaison underway to expedite delivery.
22	St. Giles War Memorial	Clean and repair war memorial.	Cllr C O'Reilly	Arbury	2,000	Completed	Work completed in time for Remembrance services November 2014.
23	North area ward dropped crossing improvements	A provisional sum for dropped crossing access improvements across the 4 North area wards, targetted towards local shopping and sheltered housing areas.	Cllr G Bird	Arbury, Kings Hedges, East & West Chesterton	40,777	Spring / Summer 2016	Priority locations scoped and costed with input from North Area Committee representatives.
24	BrownsField and Bramblefield nature reserves - new benches	Provision of new benches at these two locations.	Cllr G Bird	East Chesterton	2,500	Completed	N/A
25	Vie Estate parking management	Provision of a parking management scheme to address safety and access concerns within the estate, including to bin stores and for refuse collection.	County Cllr I Manning, and City Council Recycling Officer	East Chesterton	500 EIP plus 4,500 County LHI	Completed	County Council Local Highways Improvement delivered project.

## **ELIGIBILITY CRITERIA**

**As agreed by the Executive Councillor (Environment) on the 18<sup>th</sup> March 2003 with amendments agreed on the 22<sup>nd</sup> March 2005.**

### **Essential Criteria:**

- Schemes should have a direct, lasting and noticeable improvement to the appearance of a street or area.
- Schemes should be publicly visible and accessible.
- Should the scheme be on private land, the owners' permission must be granted – unless there are exceptional circumstances by which the Area Committee may wish to act unilaterally, with full knowledge and responsibility for the implication of such action.
- Schemes must provide low future maintenance costs.

### **Desirable criteria:**

- Active involvement of local people.
- The project will benefit a large number of local people.
- 'Partnership' funding.
- The potential for inclusion of employment training opportunities.
- Ease and simplicity of implementation.
- Potential for meeting key policy objectives (e.g. improving community safety or contributing to equal opportunities).

### **Ineligible for funding:**

- Where a readily available alternative source of funding is available.
- Revenue projects.
- Schemes that have already received Council funding (unless it can be clearly demonstrated that this would not be 'top up' funding).
- Works that the City or County Council are under an immediate obligation to carry out (e.g. repair of dangerous footways)
- Play areas (S106 funding should pay for this resource)

### **Other Information:**

The following categories of work were agreed as being eligible for funding by the Area Committees:

- Works in areas of predominately council owned housing
- Works to construct lay-bys where a comprehensive scheme can be carried out which not only relieves parking problems but achieves environmental improvements.

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# Environmental Report



## Cambridge North Area December 2015 to February 2016

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# 1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the North Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

## 2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

### Recommendations

The following are suggestions for members on what action could be considered for priority within the North Area for the period of March to May.

#### Continuing priorities\*

Number	Priority details
1	Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground and to work with the local businesses to address litter from their premises
2	Enforcement patrols to tackle fly tipping on communal archways and green areas at Minerva Way
3	Patrols to address dog fouling on Kings Hedges "Pulley" Recreation Ground, Nuns Way Recreation Ground and Arbury Town Park including early mornings, evenings and weekends
4	Enforcement patrols to tackle littering issues from shops at Carlton Terrace, and Co-op on Chesterton Road and deal with waste management issues

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

### Community intelligence questions

1. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
2. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
3. Where and when the dog warden service should patrol in order to target dog fouling?

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\* Amendments to continuing priorities are shown in italics

### 3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

### 4. 'Ward Blitz' activity

The City Council embarked on a campaign of monthly 'ward blitzes' across the City, involving the Council's City Rangers, Rapid Response, Public Realm Enforcement and Street Cleansing teams. These teams will undertake coordinated public realm maintenance, enforcement and educational action, targeting one ward every month in rotation. Working within existing budgets, the action was additional to the routine, day-to-day, work undertaken by these services.

Ward blitz activity will have included a combination of the following actions:

- Deep cleansing of channels
- Cleansing of litter and dog bins
- Cleansing of signage
- Cleansing of recycling centres
- Increased dog warden presence
- Increased public realm enforcement presence
- Joint working with Cambridgeshire Fire and Rescue, and Cambridgeshire Police
- Free dog microchipping event
- Proactive inspections by pest control in known hotspots

The results of the ward blitzes were reported as follows:

Arbury – Environmental Report October to December 2014

East Chesterton – Environmental Report April to June 2015

King Hedges – Environmental Report July to September 2015

West Chesterton - Environmental Report October to December 2015

A review is currently ongoing with regards to the ward blitz and further updates will be provided as the review is completed.

## 5. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

<b>Priority 1</b>	<b>Enforcement joint working and patrols to deal with littering from students of Cambridge Regional College in the areas of Campkin Road and Nuns Way Recreation Ground and to work with the local business to address litter from their premises</b>
Action Taken	During this period 8.5 hour of foot patrols were carried out around Campkin Road, Lavender Road, Nuns Way Recreation Ground and St Kilda's Avenue. One fixed penalty notice was issued for littering outside the Tesco's Store on Campkin Road. A number of students were provided educational advice and free pocket ashtrays, three individuals were fined for littering the area of which one case is currently ongoing.
Current Situation:	Ongoing
<b>Priority 2</b>	<b>Enforcement patrols to tackle fly tipping on communal archways and green areas at Minerva Way</b>
Action Taken	Eight hours of patrols were conducted by enforcement officers during the period. Four incidences of fly tipping were found in January and three warning letters sent as a result. In February a local resident was formally interviewed by the enforcement officers for fly tipping and this case is currently ongoing. Regular dumping of household waste but often without evidence has been identified in this area; officers will continue to monitor the area.
Current Situation:	Ongoing
<b>Priority 3</b>	<b>Patrols to address dog fouling on Kings Hedges "Pulley" Recreation Ground, Nuns Way Recreation Ground, Arbury Town Park and Chesterton Recreation Ground including early mornings, evenings and weekends.</b>
Action Taken	Twenty seven patrols lasting just over 17 hours were conducted by the dog wardens and enforcement team during the period; during this time one individual was witnessed failing to clear up after their dog on Nuns Way Recreation Ground and was subsequently issued a fixed penalty notice that was later paid. Educational advice was provided to dog walkers and individuals that the dog wardens came across on their patrols.
Current Situation:	Ongoing

<b>Priority 4</b>	<b>Enforcement patrols to tackle fly tipping at Akeman Street and Darwin Drive and areas surrounding East Anglia's Children's Hospice shop forecourt.</b>
Action Taken	During January and February a total of 6.5 hours of foot patrols were carried out by the enforcement team. Only three issues found which included an overfull bin outside the bakery on Akeman Street, fly tipped toys outside the shop area and a fly tip on the corner of Akeman Street and Darwin Drive for which a warning letter issued. During February and into March no issues have been identified. Officers will continue monitoring this area on a weekly or fortnightly basis and take action against any incidents found.
Current Situation:	Completed.
Action Taken	During January the EACH store was provided with a 'No fly tipping sign' in an attempt to deter fly tipping incidents and a working relationship developed. The area is visible when walking along Histon Road or Windsor Road and officers have continued to patrol the area and have not had any reports of any issues. Officers will continue monitoring this area on a weekly or fortnightly basis and take action against any incidents found.
Current Situation:	Completed
<b>Priority 5</b>	<b>Enforcement patrols to tackle littering issues from shops at Carlton Terrace, and Co-op on Chesterton Road and deal with waste management issues.</b>
Action Taken	During January and February patrols at Carlton Terrace were undertaken and the area was regularly monitored. No problem was found on the terrace itself and have confirmed that the main issue is litter in the yard. Ongoing monitoring of this site and joint working with the store will be actioned during March to May.
Current Situation:	Ongoing
	During January and February patrols at Co-op Chesterton Road were undertaken and the area was regularly monitored. No problem was found on the terrace itself and has confirmed that the main issue is litter in the yard. Ongoing monitoring of this site and joint working with the store will be actioned during March to May.
Current Situation:	Ongoing

#### Other issues:

<b>Issue</b>	<b>Litter bin on Millennium Bridge</b>
Action Taken	Suitability of location being looked into, to ensure that there is no impediment to pedestrian or cycling access and that the bin can be serviced.
Current Situation:	Ongoing

Issue	Dog fouling / dog control issues at Chesterton Recreation Ground
Action Taken	<p>Officers attended the Friends of Chesterton Recreation Ground meeting and agreed the following actions would be actioned:</p> <ul style="list-style-type: none"> <li>• Dog signage <ul style="list-style-type: none"> <li>○ Elizabeth Way entrance - replace current sign with larger sign – Completed</li> <li>○ Install posts near existing furniture for new large dog fouling signs - Completed</li> </ul> </li> <li>• Dog bins <ul style="list-style-type: none"> <li>○ Signage to be added to bins – Completed</li> <li>○ Consider relocating one of the dog bin nearer to footpath – area being monitored for suitability</li> </ul> </li> <li>• Letter drop to surrounding properties regarding dog fouling offence and how to report offenders</li> </ul>
Current Situation:	Ongoing

## 6. Environmental Data

### Private Realm [North Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Dec 2015 to Feb 2016	Noise Complaints	112	N/A	<sup>2</sup>	5	0	0
Dec 2015 to Feb 2016	Refuse/ Waste Complaints	10	N/A	<sup>2</sup>	0	0	0
Dec 2015 to Feb 2016	Other public health complaints <sup>3</sup>	9	N/A	<sup>2</sup>	0	0	0
Dec 2015 to Feb 2016	Private Sector housing standards	50	N/A	<sup>2</sup>	4	0	0

[Pest control data was unavailable]

<sup>2</sup> All complaints will generally have at least one such action

<sup>3</sup> Other public health complaints includes odour, smoke, bonfires, filthy and verminous

## Public Realm Data

### Public Realm Enforcement [North Area]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec 2014 to Feb 2015	Abandoned vehicles	12	N/A	N/A	0	0	0
Dec 2015 to Feb 2016		44			1	0	0
Dec 2014 to Feb 2015	Nuisance vehicles <sup>4</sup>	2	2	N/A	0	0	0
Dec 2015 to Feb 2016		1	1		0	0	0
Dec 2014 to Feb 2015	Derelict cycles	12	N/A	N/A	N/A	N/A	N/A
Dec 2015 to Feb 2016		16					
Dec 2014 to Feb 2015	Domestic waste	82	47	0	5	1	3
Dec 2015 to Feb 2016		52	21	0	9	0	0
Dec 2014 to Feb 2015	Trade waste	7	1	0	2	0	0
Dec 2015 to Feb 2016		4	1	0	0	0	0
Dec 2014 to Feb 2015	Litter	4	0	0	2	0	0
Dec 2015 to Feb 2016		12	0	0	7	0	0
Dec 2014 to Feb 2015	Illegal camping	0	N/A	0	N/A	0	0
Dec 2015 to Feb 2016		2		1		0	0
Dec 2014 to Feb 2015	Illegal advertising	9	7	N/A	0	0	0
Dec 2015 to Feb 2016		0	0		0	0	0

<sup>4</sup> Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

## Summary of public realm enforcement data

- Of the 44 abandoned vehicles the majority were removed by their owners or claimed within the 7 day notice period. Two abandoned vehicles were seized from Campkin Road and Cook Close, a fixed penalty was also issued for a vehicle seized from Inverness Close which has been paid. Two untaxed vehicles were seized from Fen Road and Topham Way, one was claimed and the other was destroyed after it was not claimed.
- One nuisance vehicles as found in the North Area, which was a vehicle being repaired on the road at Harris Road, a warning was sent to the registered keeper and subsequently the vehicle was removed from the public highway.
- Sixteen derelict cycles were removed from across all four wards. The number of cycles removed as abandoned in the North area usually varies between 15 to 25 a period.
- There were fifty two domestic waste investigations conducted in the area, the majority of which was waste littered and fly tipped at recycling centres, bin stores and communal land across the area. Of the investigations conducted there were twenty one warning letters. Nine fixed penalties were issued for littering across the area and there are currently eleven ongoing cases awaiting further action.
- Two cases of trade waste were investigated in the North area, in one case waste that was dumped was traced to a business, which complied with a request for their waste transfer information and was issued a warning letter. A further two cases of waste carrier licences are being investigated after being spotted in the North area.
- There were twelve cases of litter investigated in the North area and seven fixed penalties were issued for littering, three of these were for littering from a motor vehicle on Chesterton Lane and Elizabeth Way. Four fixed penalty notices were issued for littering on foot at Chesterton Road, Campkin Road and Milton Road.
- There were two cases of illegal camping, both at Logan's Meadow. One camp was removed by the owner immediately and the second was served a notice and was subsequently removed by the owner within the 24 hour notice period.



## Dog Warden Service [North Area]

### Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Dec 2014 to Feb 2015	Stray dogs	5	3	0	2	0	Five other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended
Dec 2015 to Feb 2016		10	0	0	7	3	One other stray dog call was received, but the dog as collected by their owner before the dog warden attended

### Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec 2014 to Feb 2015	Dog control orders: Fouling	6	2	0	0	0	0
Dec 2015 to Feb 2016		5	0	0	1	0	0
Dec 2014 to Feb 2015	Dog control orders: Exclusion	0	0	0	0	0	0
Dec 2015 to Feb 2016		0	0	0	0	0	0
Dec 2014 to Feb 2015	Dog control orders: Leads	0	0	0	0	0	0
Dec 2015 to Feb 2016		0	0	0	0	0	0
Dec 2014 to Feb 2015	Other dog complaints <sup>5</sup>	0	0	0	0	0	0
Dec 2015 to Feb 2016		1	0	0	0	0	0

**Summary** - One fixed penalty was served for failing to clear up dog fouling from Nuns Way Recreation Ground and was subsequently paid.

<sup>5</sup> Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

## Operations cleansing data by ward [North Area]

Period	Activity	Total number of incidents	Ward			
			Arbury	East Chesterton	Kings Hedges	West Chesterton
Dec 2014 to Feb 2015	Fly tipping	101	35	7	53	6
Dec 2015 to Feb 2016		147	37	23	70	17
Dec 2014 to Feb 2015	Offensive graffiti <sup>6</sup>	2	0	0	1	1
Dec 2015 to Feb 2016		3	1	0	1	1
Dec 2014 to Feb 2015	Detrimental graffiti <sup>7</sup>	34	7	5	10	12
Dec 2015 to Feb 2016		41	9	7	2	23
Dec 2014 to Feb 2015	Needles	2	0	2	0	0
Dec 2015 to Feb 2016		2	1	0	1	0
Dec 2014 to Feb 2015	Shopping trolleys	15	2	5	4	4
Dec 2015 to Feb 2016		22	6	7	3	6

<sup>6</sup> Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

<sup>7</sup> Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

## Summary of operations cleansing data:

- Of the 37 reports for fly tip in the Arbury ward, six came from the Albemarle Way area; three each from Hazelwood Close, Molewood Close and Rutland Close, the other fly tip reports for Arbury area were reported from different locations.
- Three fly tips were found at Church Street recycling centre in East Chesterton, three incidents were also found at Dundee Close, and two each at Maitland Avenue and Edinburgh Road, and no other particular trends with types of fly tipped material were identified in this period.
- In Kings Hedges 16 of the 70 instances in Kings Hedges waste was found at the recycling areas, in addition multiple fly tips were found at Arbury Court, Edgecombe, Nuns Way, Sackville Close and Woburn Close, no patterns of repeat offences have been identified.
- Seventeen fly tips were removed from West Chesterton, which included repeat offences of dumping at Carlton Way, Leys Road / Avenue and Milton Road.
- There were three instances of offensive graffiti, one of the reports of offensive graffiti was in Kings Hedges was at the recreation ground and contained a picture of human anatomy, the second instance also of a similar nature. The instance in Arbury was at the community centre and was writing of racial content.
- In Arbury 30 needles were removed from one instance on private land on French's Road – next to Chesterton Mill. This was reported by a resident and needles were removed within the hour. The second instance was a needle that was reported by the public at the park to the rear of Edgecombe Flats on Crowland Way in Kings Hedges.
- The number of trolleys impounded by Streets and Open Spaces was 6.

## Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity (2015-16)	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec
Recycling rate – dry recycling (last year)	21.4% (21%)	21% (22.2%)	22% (23.4%)
Recycling rate – composting (last year)	23.8% (24.9%)	22.3% (23.8%)	20% (20%)
Amount collected for disposal (last year)	54.8% (54.2%)	57.7% (54%)	(58%) (56.7%)
No of press releases issued	5	3	5
No of 2 <sup>nd</sup> blue bins delivered	93	164	146
No of 2 <sup>nd</sup> Green bins delivered	87	57	876 ( no. of people registering under the second year of the scheme)
Number of 3 <sup>rd</sup> and 4 <sup>th</sup> green bins registered			77
No. of bins changed from standard to small	32	26	22
No of events attended	15	10	10
No of people spoken to	800	210	280
No of Kitchen Caddies given out	473	195	321
No of Recycling Champions (RC) at events	33	9	17
No of new RC recruited	8	3	4
Amount of rubbish/recycling collected at events (tonnes)	Total 35.7 tonnes 24.7 T rubbish 11 T recycled	Total 20.5 tonnes 8.59 T recycled	None this quarter
Amount of goods (clothes, books etc.) collected via the British Heart Foundation and college campaign.			7,490 bags -74 tonnes
No of community/school visits to AmeyCespa	14	5 <sup>§§</sup>	17

§§ Schools visits during July and September only

## 7. Proactive and community work

During the period December 2015 and February 2016 the following proactive and community work has been undertaken.

Task	Clean for The Queen
Action Taken	Cambridge City Council supported the Clean for the Queen campaign run by Country Life magazine in partnership with Keep Britain Tidy which was aimed at tidying up the country before celebrations begin ahead of the Queen's big day on 21 April 2016. Volunteers took part in the event on Nuns Way Rec on Saturday 5 March 2016 with support from the City Ranger.
Current Situation	Completed

Task	Akeman Street
Action Taken	A team of Community Payback cleared and painted an unused unit in Akeman Street so that Kettle Yard could use it for an Artwork display project.
Current Situation	Completed

Task	Major litter pick
Action Taken	A team of Community Payback completed a large scale litter pick on Kings Hedges Road through the nature reserve to the guided bus route.
Current Situation	Completed

## 8. Key contacts

### Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	<a href="mailto:yvonne.odonnell@cambridge.gov.uk">yvonne.odonnell@cambridge.gov.uk</a>
Senior Operations Manager	Don Blair	01223 458575	<a href="mailto:Don.blair@cambridge.gov.uk">Don.blair@cambridge.gov.uk</a>
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	<a href="mailto:Paul.Jones@cambridge.gov.uk">Paul.Jones@cambridge.gov.uk</a>
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	<a href="mailto:Wendy.young@cambridge.gov.uk">Wendy.young@cambridge.gov.uk</a>
North Area Ranger: Joe Obe	City Rangers	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Public Realm Enforcement (North team – Arbury and Kings Hedges)	Tom Pickover and Lisa Lowndes	01223 458573 01223 458062	<a href="mailto:streetenforcement@cambridge.gov.uk">streetenforcement@cambridge.gov.uk</a>
Public Realm Enforcement (East team – East and West Chesterton)	Nick Kester and Jamie Lambert		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
	Sharron Munro (Wed-Fri)		
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	<a href="mailto:Caterina.dunning@cambridge.gov.uk">Caterina.dunning@cambridge.gov.uk</a>
Recycling Champions	Co-ordinator	01223 458240	<a href="mailto:recycling.champions@cambridge.gov.uk">recycling.champions@cambridge.gov.uk</a>
Out of Hours	Emergency calls	0300 3038389	N/A

## Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	<a href="mailto:wasteandstreets@cambridge.gov.uk">wasteandstreets@cambridge.gov.uk</a>
Abandoned bicycles	Customer Service Centre	01223 458282	<a href="mailto:cityrangers@cambridge.gov.uk">cityrangers@cambridge.gov.uk</a>
Pest Control	Refuse and Environment	01223 457900	<a href="mailto:env.health@cambridge.gov.uk">env.health@cambridge.gov.uk</a>
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>

## 9. Resources

The following are suggestions that members of the North Area Committee and residents and businesses may wish to consider or request for the upcoming period:

### Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Arbury	7	4
East Chesterton	11	0
Kings Hedges	11	0
West Chesterton	6	4

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

### Installed bin sites:

Ward	Location	Installation Date	Comments
West Chesterton	Bateson Road (near to school)	December 2014	
West Chesterton	De Freville Avenue (Chesterton Road bus stop)	December 2014	
West Chesterton	Chesterton Road (near Old Spring)	December 2014	
West Chesterton	Gilbert Road (junction with Milton Road)	March 2015	
West Chesterton	Milton Road (bus stop by Downhams Lane)	December 2015	
West Chesterton	Chesterton Road	December 2015	
Kings Hedges	Kendal Way	December 2014	
Kings Hedges	St Kilda's Avenue (near new bench)	December 2014	
Kings Hedges	Kings Hedges Road (bus stop near Woodhouse Way)	July 2015	
Kings Hedges	Kings Hedges Recreation Ground (by learner pool)	October 2015	
Kings Hedges	Kings Hedges Recreation Ground (near to Woburn Close)	October 2015	
Kings Hedges	Hanson Court	September 2015	2 sets of bins
Kings Hedges	Kings Hedges Road (near to Buchan Street shops)	September 2015	
Kings Hedges	Markham Close (junction of Lavender Road)	September 2015	
Kings Hedges	Hawkins Road (Atkins Road end)	September 2015	
Kings Hedges	Campkin Road (near to bus stop by community centre)	September 2015	
Arbury	Frenches Road (near school cut through to Harvey Goodwin Avenue)	December 2014	
Arbury	Roseford Road (at Perse Way junction)	December 2014	
Arbury	Acton Road (at Perse Way junction)	December 2014	
Arbury	Chesterton Lane (near to Clare	June 2015	



	Colony)		
Arbury	Carlton Way (junction with Hall Farm Road)	June 2015	
Arbury	Chesterton Lane (outside Cripps Court)	August 2015	
Arbury	Verulam Way (through to Aylesborough Close)	September 2015	
East Chesterton	Hailing Way	March 2015	
East Chesterton	Evergreens (at the end of the road)	December 2014	
East Chesterton	Echo House	December 2014	
East Chesterton	Kinross Road	December 2014	2 sets of bins
East Chesterton	Edinburgh Road	December 2014	
East Chesterton	Green End Road (near Grumpys)	March 2015	2 sets of bins
East Chesterton	Green End Road (between Sherbourne Close and Co-op)	December 2014	
East Chesterton	Cowley Road (near bridge)	July 2015	
East Chesterton	Sherbourne Close	February 2015	

### Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Arbury	4	0
East Chesterton	3	1
Kings Hedges	1	3
West Chesterton	0	3

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Kings Hedges	Campkin Road (Hawkins Road green area)	December 2014	
East Chesterton	Pyes Pitch	May 2015	
East Chesterton	Union Lane (junction with Milton Road)	December 2014	
East Chesterton	Logan's Meadow	December 2014	
Arbury	Bateson Road (near green space)	September 2015	
Arbury	Perse Way (footpath through to Ferrars Way)	September 2015	
Arbury	Perse Way (footpath through to Cockerell Road)	September 2015	
Arbury	Hall Farm Road	September 2015	

### Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

### Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Arbury	0	13
East Chesterton	2	11
Kings Hedges	0	13
West Chesterton	0	13

